

POSITION AVAILABLE
EMERGENCY MANAGEMENT SPECIALIST / FIRE INSPECTOR I

Alleghany County is now taking applications for a full-time Emergency Management Specialist/Fire Inspector I. The employee performs responsible administrative and technical work enforcing the provisions of the NC Fire Code, serves as an assistant to the Emergency Management/Communications Director for coordination of emergency services and functions for the County; serves as an assistant to the Chief Operations Officer for Alleghany EMS and Public Works; the County Safety Officer; and the Executive Director of the Alleghany County Long Term Recovery Group (LTRG).

As the LTRG Executive Director, the employee leads the community's post-disaster recovery. They coordinate resources, manage finances, and oversee case management. The role connects nonprofits, private businesses, faith-based groups, and government agencies to help vulnerable populations overcome unmet needs.

The employee also performs inspections to enforce the fire safety portions of the State building code and provides safety training, inspections and investigations for the County. The position includes work involving coordination with a wide variety of emergency service providers, state and federal agencies, County departments, and local emergency support departments and agencies to respond to emergencies and disasters. Work involves a broad scope of public contacts, a variety of technical and detailed knowledge, and considerable independent initiative and judgement. The employee is subject to emergency response at any time and to hazards in the emergency management work including working in both inside and outside environmental conditions, extreme temperatures, hazardous fumes, dusts, odors, mists, and gases. Work is supervised by the Emergency Management Director and the Chief Operations Officer. Performance is evaluated through conferences, results of work, reports and public feedback.

Education & Experience: Graduation from a community college or technical school with a two-year degree in law enforcement, fire science, business, electronics or related field, and considerable related emergency services experience; or an equivalent combination of education and experience. Must have a valid driver's license. Successful candidate will be subject to pre-employment drug testing, criminal background check and DMV driving record check. Will also be subject to random drug and alcohol testing for duration of employment.

Starting salary is \$48,307 with permanent status after a successful six-month probation period. Full-time benefits include County-provided health, basic vision, life insurance, long term disability, holiday, sick and vacation pay plus retirement participation in the NC Local Government Retirement System.

Applications are available at the Human Resources Office, 348 South Main Street, RM 60; the Finance Office, 348 South Main Street, LL60 or LL70, Sparta; and online at www.alleghanycounty-nc.gov . Applications should be returned to Tiffany Boyer, Human Resource Officer, at P.O. Box 366, Sparta, NC, or emailed to tiffany.boyer@alleghanycounty-nc.gov . Applications will be accepted until August 10, 2026. Alleghany County is an EOE.