

POSITION AVAILABLE  
Part-Time Kitchen Assistant

Alleghany County is currently accepting applications for a part-time Kitchen Assistant position for Detention Center meal preparation and delivery. An employee in this class performs a wide variety of essential functions for preparing meals on a moderate to large scale at an offsite location for the inmate population at the Alleghany County Detention Center for Alleghany County. Duties also include adhering to guidelines by NC Code for food and nutrient requirements for Detention Centers, menus, special meals, modified diets, and calorie count for inmates. This employee will be responsible for maintaining cleanliness and sanitation standards in the kitchen, ensuring all dishes, utensils, and cooking equipment are cleaned and stored properly. Work is performed under general supervision of the Lead Cook and Meals Coordinator, and is reviewed for quality, appearance and functionality through conference, inspection, and records. A complete job description is available upon request.

Graduation from high school with some general related work experience preferred. Additional requirements are valid driver's license verified by DMV background check, able to obtain certifications for safe food handling, subject to pre-employment and random drug testing any time during employment, and pre-employment criminal background check.

Starting salary is \$13.56 per hour.

Applications are available at the Human Resources Office, 348 South Main Street, RM160; Finance Office, 348 South Main Street, LL60 or LL70, Sparta; and online at [www.alleghanycounty-nc.gov](http://www.alleghanycounty-nc.gov). Applications should be returned to Tiffany Boyer, Human Resource Officer at PO Box 366, Sparta, NC. Alleghany County is an EOE.