



Alleghany County Planning & Inspection Department

348 South Main Street • Post Office Box 366 •
Sparta, North Carolina 28675
336-372-8974 • toni.williams@alleghanycounty-nc.gov

Permitting Instructions

Please call the office before coming to secure a permit to make sure there is someone available.

1. You will need to apply for and receive approval from the Appalachian District Health Dept. This is for all new construction with plumbing or any additions of bedrooms. Their number is 336-372-5641.
2. Fill out the application attached to your best knowledge.
3. If your project is over \$40,000 you will need to go to liensnc.com, set up an account, and appoint a lien agent. There are instructions on the website if you need assistance. You will need a valid credit/debit card to go through this process. Print the page that says DO NOT REMOVE, PRINT AND POST. Whether you are Owner Contractor or paying cash for your project you will still need this to secure a permit. Without this paper you will not receive a permit from our office.
4. If your structure is commercial and OVER \$90,000 cost of construction, or a modular structure you will need a full set of signed and sealed engineered plans that will be kept in the office. If it is a log structure the connection drawings will need to be signed and sealed by an engineer.
5. If you are building a garage, addition with no bedrooms, utility building or adding a deck please fill out Appendix H.
6. We have a notary on staff for the forms needing notarized.
7. Every structural permit is done in person in our office.
8. Keep the very last page and post at the electrical panel for Final Inspection. If this is not posted, you will not get a final.

APPENDIX H

AFFIDAVIT OF ON-SITE WASTEWATER EXISTING SYSTEM PUSUANT TO N.C.G.S. S160D-1110(h1)

[This form is only required with a permit application if the permit applicant is applying for exemption as allowed by N.C.G.S. 160D-1110(h1)]

STATE OF NORTH CAROLINA
COUNTY OF

_____ Inspection Department
Address and Parcel Identification of Real Property Where Building is to be Constructed or Altered:

I,

(Print Full Name)

owner of the property, do hereby under penalties of perjury affirm that the proposed building construction will meet local and State on-site wastewater system setback requirements pursuant to N.C.G.S. 130A-335. Additionally, the proposed construction shall not increase the design daily flow or wastewater strength of the existing system and thereby absolves the State, Inspection Department, and Local Health Department of any responsibility or liability regarding the existing wastewater system.

The property owner may, at his or her discretion, consult with an authorized on-site wastewater evaluator certified by the North Carolina On-Site Wastewater Contractors and Inspectors Certification Board or an inspector, as defined in N.C.G.S. S 90A-71(5), to locate the on-site wastewater existing system and verify setbacks requirements prior to executing this affidavit.

(Signature of Affiant) Date

Sworn to (or affirmed) and subscribed before me this the _____ day of _____, 20

Signature of Notary Public

Printed Name of Notary Public

My Commission Expires: _____ (Notary Stamp or Seal)

Allegheny County Inspection Department Building Application

(Homeowner's): Last Name: _____ First Name: _____

Construction Site location: _____

Owner's Phone #: _____ Parcel ID #: _____

Gated Community Yes ___ No ___ Gate Code _____ without code inspection will not be done.

General Contractor _____ License # _____

Electrical Contractor _____ License# _____

Plumbing Contractor _____ License# _____

Mechanical Contractor _____ License# _____

Box For Office Use Only:

In Watershed: Y <input type="checkbox"/> N <input type="checkbox"/>	High Quality Water Y <input type="checkbox"/> N <input type="checkbox"/>	In flood plain: Y <input type="checkbox"/> N <input type="checkbox"/>
Distance of stream: _____	Stream Name: _____	Near the Parkway: Y <input type="checkbox"/> N <input type="checkbox"/>
On Ridge Y <input type="checkbox"/> N <input type="checkbox"/>	Ridge Name _____	Elevation _____

New ___ Addition ___ Remodeling ___ Garage/Carport ___ Utility Building ___ Deck ___ Roofing ___

Health Department # _____ Stick Built ___ Log ___ Modular ___ Prefab Utility ___

No. of Room ___ No. of Bedrooms ___ No. of Bathrooms ___ No. of stories ___

Type of Heat ___ SqFt Heated ___ SqFt Unheated ___ Project Cost _____

Project: Residential ___ Commercial ___ (Comm. Planning approval) Yes ___ No ___

Garage ___ Basement ___ Job Description: _____

Workers Comp Yes No **If you check NO you must have less than three (3) employees!**

I hereby certify that all information in the application is correct to the best of my knowledge and that all work shall comply with all the local, state and federal rules, regulations, ordinances and laws. I will have obtained the proper workers compensation for this job. I will notify the Allegheny County Building Inspections Department of any changes in the approved plans and specifications and contractor information for the project permitted herein. I understand the Allegheny County Building Inspections Department must receive payment of all permit fees within seven (7) days of date of application or permit will be void.

Applicant's Signature _____ Date _____



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I _____, State that I will be doing the _____ Electrical,
_____ Mechanical, _____ Plumbing for:

Permit # or Homeowner's Name: _____

Address of Job Site: _____

I hereby certify that all information in the application is correct to the best of my knowledge and that all work shall comply with all the local, state and federal rules, regulations, ordinances and laws.

If in the event that I abandon this job for any reason I shall inform the Alleghany Inspection Department so they can remove my company name from the said permit.

Company Name: _____

Company Owner Signature: _____

License Number: _____

Date: _____



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Erosion Control Plan Statement

Homeowner's Name: _____

- Will any land disturbing Activities occur in proximity (25 feet) to a lake or natural watercourse? Yes ___ No ___
- Will any land disturbing activities occur in proximity (25feet) to waters classified as trout waters? Yes ___ No ___
- Will the land disturbing activities comprise more than One acre? Yes ___ No ___

A Yes answer to any of the above questions indicates that an approved Erosion Control Plan is required prior to issuance of an Alleghany County Building Permit. North Carolina Department of Environment and Natural Resources Erosion Control Plan Number: _____

Applicant's Signature: _____ Date: _____

Print Name: _____

Keep this certificate, it has to be posted for the Final to be approved!!

ENERGY EFFICIENCY CERTIFICATE N1101.9	
Builder, Permit Holder or Registered Design Professional Print Name: Signature:	
Property Address:	
Date:	
Insulation Rating – List the value covering largest Area to all that apply	R-Value
Ceiling/roof:	R-
Wall:	R-
Floor:	R-
Closed Crawl Space Wall:	R-
Closed Crawl Space Floor:	R-
Slab:	R-
Basement Wall:	R
Fenestration:	
U-Factor	
Solar Heat Gain Coefficient (SHGC)	
Building Air Leakage	
<input type="checkbox"/> Visually inspected according to N1102.4.2.1 OR	
<input type="checkbox"/> Building Air Leakage Test Results (SEC. N1102.4.2.2)	
ACH50 [Target: 5.0]	
Or CGM50/SGSA [Target: 0.30]	
Name of Tester / Company:	
Date:	Phone:
Ducts:	
Insulation	R-
Total Duct Leakage Test Result (Sect. N1103.2.2) (CFM25Total/100SF) [Target: 6]	
Name of Tester or Company:	
Date:	Phone:
<i>Certificate to be displayed permanently</i>	