



The Alleghany County Board of Commissioners met in regular session on Monday, September 19th, 2022 at 10:00 am in the Board Meeting Room of the County Administration Building, 348 South Main Street, Sparta, North Carolina.

Present: Chair Bill Osborne, Commissioner Mark Evans, Commissioner Bobby Irwin, Commissioner Mechelle Luffman, Commissioner John Irwin, County Manager, Michael Carter, County Attorney, Heather Klein, Clerk to the Board, Drew Todd.

Commissioner Bobby Irwin made a motion to accept the agenda. Commissioner Mark Evans seconded. Vote 5:0.

Alleghany County Board of Commissioners

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County Commissioners
Bill Osborne
Bobby Irwin
Mark Evans
Mechelle Luffman
John U. Irwin, Jr.

County Manager
Michael L. Carter

Clerk to the Board
Drew Todd

County Attorney
Heather R. Klein

AGENDA

Monday September 19th, 2022
10:00 am

- 10:00 Meeting called to order
Pledge of Allegiance
Invocation
Approval of agenda
Motion on minutes from 9/6 work session, 9/6 (pages 1-5)
- A. 10:05 **Public Comments:** Citizens are encouraged to comment at this time on any item(s) requiring the attention of the Commissioners. Guidelines for public comment are posted in the meeting room; please use the sign-up sheet provided.
- B. 10:20 **Presentations to the Board**
- i. HR Update – April Hamm, HR Officer
 - ii. Finance Update – April Hamm, Finance Officer
 - iii. Facilities Update – David Spicer, Public Works Director
- C. 10:40 **General Business**
- a. Burned home disposal waiver – David Spicer
 - b. Annex elevator repair – David Spicer (pages 6-10)
 - c. Temporary tipping floor proposals – David Spicer (pages 11-12)
 - d. MOU Recreational Facilities – Randy Murphy, Recreation Director (pages 13-19)
 - e. DCI Agreement – Daniel Roten, Emergency Management Coordinator (pages 20-22)
 - f. 2022 Daymark lease – Drew Todd, Assistant County Manager (pages 23-25)
 - g. Deanna Ballard Day – Commissioner Bobby Irwin

- h. JCPC appointments – Chair Bill Osborne (page 26)
- i. DPS LE Grant (Fund 60) budget amendment #1 – April Hamm (page 27)
- j. General Fund budget amendment #1 – April Hamm (page 28)
- k. Transportation Fund budget amendment #1 – April Hamm (page 29)
- l. SCIF Project Ordinance – April Hamm (pages 30-31)
- m. Line-item transfers to cover employee benefits/salaries – Amy Lucas, Cooperative Extension (page 32)
- n. Rita Miller, Tax Administrator (pages 33-48)
 - a. Request for release of solid waste fee PIN: 4916189315
 - b. Request to approve late application PIN: 3938398720
 - c. Request for tax refund PIN: 3948123567
 - d. LPA Notary fees

D. 11:20 Consent Agenda (pages 49-114)

- i. Rita Miller, Tax Administrator
 - a. License Plate Agency month end report
 - b. August auto refunds
 - c. August real and personal property refunds
 - d. Real and personal property releases
 - e. Collections monthly totals report
 - f. Delinquent taxpayer contracts

E. 11:35 County Manager Comments

- a. August building inspection report (page 115)

F. 11:45 County Commissioner Comments

Request for Closed Session Pursuant to G.S. 143-318.11.(a)-(3) To consult with an attorney, (4) To discuss the location or expansion of industries or other businesses, (6) personnel

G. 12:15 Adjourn

Commissioner Bobby Irwin made a motion to accept minutes as presented. Commissioner Mechelle Luffman seconded. Vote 5:0.

Presentations to the Board

HR update
No update

Financial update

April Hamm, Finance Officer gave the finance update and reported on sales tax revenues.

Facilities update

David Spicer, Public Works Director said additional carpet squares have been ordered to finish out the downstairs and black cove base has been ordered as well. He said some landscaping was done around the tower and down the side of the building. He said permanent tipping floor bids are due this Friday. He gave an update on cardboard, comingled and scrap metal recycling. He said there is a schedule for 90 S Main. He said the erosion issue at EMS is fixed and looking better. He gave an Animal Control update.

General Business

Burned home disposal waiver

David Spicer explained the burned home debris waiver request.

Commissioner John Irwin recommended tabling the burned home debris waiver request.

Annex elevator repair

David Spicer explained the issue with the elevator at the Courthouse Annex and proposed utilizing ARPA funds for this repair.

Commissioner John Irwin made a motion to approve the repairs to the Courthouse Annex elevator. Commissioner Mechelle Luffman seconded. Vote 5:0.

Temporary Tipping Floor proposals

Commissioner John Irwin made a motion to accept the bid from Colt W. Simmons. Commissioner Mechelle Luffman seconded. Vote 5:0.

County Manager, Michael Carter said the funding is there for this project via SCIF funds.

DCI Agreement

Daniel Roten, Emergency Management Coordinator explained the proposed DCI agreement.

Commissioner Bobby Irwin made a motion to approve the DCI agreement with the changes suggested by County Attorney, Heather Klein.

Daymark lease

Commissioner Mark Evans made a motion to accept the Daymark lease adding a line for the County Attorney signature. Commissioner Mechelle Luffman seconded. Vote 5:0.

Deanna Ballard day

Commissioner Bobby Irwin recommended having a Deanna Ballard Day with a Proclamation to so state that and a framed letter representing our desire to recognize her for her support of Alleghany County.

Commissioner Bobby Irwin made a motion to have Deanna Ballard Day with the discussed recognition. Commissioner Mark Evans seconded. Vote 5:0.

JCPC appointments

Commissioner Mechelle Luffman made a motion to approve the JCPC appointments of Lisa Bottomley and Randy Murphy. Commissioner Mark Evans seconded. Vote 5:0.

DPS LE grant fund budget amendment

Commissioner Mark Evans made a motion to accept DPS LE Grant fund budget amendment #1. Commissioner Bobby Irwin seconded. Vote 5:0.

General Fund budget amendment

Commissioner John Irwin made a motion to approve General Fund budget amendment #1. Commissioner Mark Evans seconded. Vote 5:0.

Transportation Fund budget amendment

Commissioner John Irwin made a motion to approve Transportation Fund budget amendment #1. Commissioner Mechelle Luffman seconded. Vote 5:0.

SCIF Grant Project Ordinance

Commissioner John Irwin made a motion to approve the SCIF Grant Project Ordinance. Commissioner Mechelle Luffman seconded. Vote 5:0.

Extension line-item transfers

Amy Lucas, Cooperative Extension explained the proposed line-item transfers to cover for insurance.

Commissioner John Irwin made a motion to approve the Cooperative Extension line-item transfers. Commissioner Mark Evans seconded. Vote 5:0.

Release of solid waste fee

Commissioner John Irwin made a motion to approve the request for release solid waste fee. Commissioner Mechelle Luffman seconded. Vote 5:0.

Late application

Commissioner John Irwin made a motion to approve late application. Commissioner Mechelle Luffman seconded. Vote 5:0.

Request for tax refund

Commissioner John Irwin made a motion to deny the request for tax refund. Commissioner Bobby Irwin seconded. Vote 5:0.

LPA notary fee

There was discussion about changing the notary fee in the LPA.

Commissioner John Irwin made a motion to increase LPA notary fees \$1. Chair Bill Osborne seconded. Vote 4:1 (aye: Chair Bill Osborne, Commissioner Bobby Irwin, Commissioner Mechelle Luffman, Commissioner John Irwin nay: Commissioner Mark Evans)

Consent Agenda

Commissioner John Irwin made a motion to accept the consent agenda as presented. Commissioner Mark Evans seconded. Vote 5:0.

County Manager comments

County Manager, Michael Carter said thank you for the well wishes, visits and thoughts.

County Commissioner comments

Commissioner Mark Evans welcomed the County Manager back and said Saturday was a great day for the Mountain Heritage Festival.

Commissioner Bobby Irwin said the Mountain Heritage festival was great Saturday. He said the Charters of Freedom are almost finished. He said this round of bricks should be installed this weekend. He welcomed the County Manager back and thanked him for coming today.

Commissioner John Irwin said the progress the County Manager has made in two weeks is incredible. He thanked him for his efforts, concern and professionalism.

Commissioner Mechelle Luffman welcomed the County Manager back. She thanked the Sheriff's Department for a successful Run for a Clause. She said Music on Main, Music in the Park and Mountain Heritage Festival were great. She said there is an effort to get a pool back in the county and there is a visit to Avery County coming up soon.

Chair Bill Osborne thanked the County Manager for coming back for the day. He said the Mountain Heritage Festival was perfect weather and nice to see people smiling and having fun. He spoke about Music in the Park and Run for a Claus.

Request for Closed Session

Commissioner John Irwin made a motion to go into closed session to include April Hamm for personnel. Commissioner Bobby Irwin seconded. Vote 5:0.

Chair Bill Osborne said there was no action taken during closed session.

Chair Bill Osborne made a motion for Alleghany County to be the lead agency in the NAPCO project and for Bryan Edwards to be the appointed contact for the project. Commissioner Mechelle Luffman seconded. Vote 5:0.

Adjourn

There was a motion and a second to adjourn. Vote 5:0.

Respectfully Submitted,

Drew Todd
Clerk to the Board

Bill Osborne
Chairman