



The Alleghany County Board of Commissioners met in regular session on Monday, June 20th, 2022 at 10:00 am in the Board Meeting Room of the County Administration Building, 348 South Main Street, Sparta, North Carolina.

Present: Chair Bill Osborne, Commissioner Mark Evans, Commissioner Bobby Irwin, Commissioner Mechelle Luffman, Commissioner John Irwin, County Manager, Michael Carter, County Attorney, Heather Klein, Clerk to the Board, Drew Todd.

Commissioner Mechelle Luffman made a motion to approve the amended agenda. Commissioner Bobby Irwin seconded. Vote 5:0.

### Alleghany County Board of Commissioners

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*County Commissioners*  
Bill Osborne  
Bobby Irwin  
Mark Evans  
Mechelle Luffman  
John U. Irwin, Jr.

*County Manager*  
Michael L. Carter

*Clerk to the Board*  
Drew Todd

*County Attorney*  
Heather R. Klein

#### AGENDA

Monday June 20th, 2022  
10:00 am

- 10:00 Meeting called to order  
Pledge of Allegiance  
Invocation  
Approval of agenda  
Motion on minutes from 6/6 and 6/9 (pages 1-6)
- A. 10:05 **Public Comments:** Citizens are encouraged to comment at this time on any item(s) requiring the attention of the Commissioners. Guidelines for public comment are posted in the meeting room; please use the sign-up sheet provided.
- B. 10:20 **Presentations to the Board**
- i. EOP Review – Daniel Roten
  - ii. 911 Grant update – Daniel Roten
  - iii. Financial update – April Hamm, Finance Officer
  - iv. Facilities update – David Spicer, Public Works Director
- C. 10:40 **General Business**
- a. Town of Sparta building permits waiver requests – County Manager, Michael Carter (page 7)
  - b. April Hamm, Finance Officer (pages 8-13)
    - a. Administration line-item transfers
    - b. E-911 fund budget amendment #1
    - c. Finance line-item transfers
    - d. End-of-year salary line-item transfers
  - c. JCPC County Plan for FY2022-2023 – Commissioner Mark Evans (pages 14-38)
  - d. Beamer family plaque – Commissioner Bill Osborne

- e. ACTV discussion – Commissioner John Irwin
- f. Laurel Springs Rescue Agreement

**D. 11:00 Consent Agenda (Board action requested)**

- i. Rita Miller, Tax Administrator (pages 39-45)
  - a. License Plate Agency month end report
  - b. May auto refunds
  - c. May real and personal property refunds
  - d. Real and personal property releases
  - e. Collections monthly totals report
  - f. Delinquent taxpayer contracts

**E. 11:15 County Manager Comments**

- a. April and May building inspection reports (pages 46-47)

**F. 11:25 County Commissioner Comments**

**G. 11:45 Adjourn**

Commissioner Mark Evans made a motion to approve minutes as presented. Commissioner Mechelle Luffman seconded. Vote 5:0.

**Public comments**

No comment.

**Presentations to the Board**

**EOP Review**

Daniel Roten, Emergency Management Coordinator explained the EOP review he recently held.

**911 Grant update**

Daniel Roten said we are waiting on consoles in Dispatch but everything else is complete. He said the generator pad has been poured and the generator should be here in September and the transfer switch in October. He said the excavation for the foundation of the tower is beginning this morning with plans to pour this Thursday. He said the 911 Board has authorized us to move money around to offset some construction costs and we should still be under budget.

**Financial update**

April Hamm, Finance Officer gave the financial update.

**Facilities update**

David Spicer, Public Works Director said we are working closely with RND on 90 S Main and the Courthouse. He said Dispatch looks good, the security system is working and he is replacing the keypad on the exterior door near Elections to allow dispatchers ease of access to use their cards to access both doors. He said he was told this morning it will be three weeks before the flooring on the lower level will be replaced. He said he hopes someone will bid on the tipping floor project so we can get the permanent tipping floor as quickly as possible. He said there is no cardboard or comingled to report. He said there are 2 loads of scrap metal to haul. He said the Animal Shelter is under repairs and will reopen as soon as the repairs are made, hopefully within the next 2 weeks. He gave an Animal Control update. He said the server room at the BDC is on Billings Heating's schedule.

Commissioner John Irwin said it may be time to look at permanent animal control because of the amount of hours that are racking up in the Public Works department.

Commissioner Mark Evans suggested broadening the advertisement for the temporary tipping floor.

### **General Business**

Town of Sparta building permits waiver request

County Manager, Michael Carter explained the current building permit waiver request from the Town of Sparta for the new restroom facility at Crouse Park.

Commissioner John Irwin made a motion to waive the building permit fee for the restrooms. Commissioner Mechelle Luffman seconded. Vote 5:0.

Admin line-item transfers

Commissioner John Irwin made a motion to approve Admin line-item transfers. Commissioner Mark Evans seconded. Vote 5:0.

E911 Fund budget amendment #1

Commissioner John Irwin made a motion to approve E911 Fund budget amendment #1. Commissioner Bobby Irwin seconded. Vote 5:0.

Finance line-item transfer

Commissioner John Irwin made a motion to approve Finance line-item transfer. Commissioner Mechelle Luffman seconded. Vote 5:0.

End-of-year salary transfers

Commissioner John Irwin made a motion to approve end-of-year salary transfers. Chair Bill Osborne seconded. Vote 5:0.

General Fund budget amendment #10

Commissioner Mechelle Luffman made a motion to approve GF budget amendment #10. Commissioner John Irwin seconded. Vote 5:0.

Transfer Facility line-item transfers

Commissioner John Irwin made a motion to approve Transfer Facility line-item transfers. Commissioner Mechelle Luffman seconded. Vote 5:0.

Transfer Facility budget amendment

Commissioner Mechelle Luffman made a motion to approve Transfer Facility budget amendment. Commissioner John Irwin seconded. Vote 5:0.

JCPC Funding Plan

Commissioner Mark Evans explained the JCPC Alleghany Funding Plan.

Commissioner Bobby Irwin made a motion to approve the JCPC Funding Plan. Commissioner John Irwin seconded. Vote 5:0.

Beamer family plaque

Chair Bill Osborne said he would like to see the Board pursue a plaque for the Beamer family who gave land which was then sold and over \$330,000 revenue recognized by the County.

Commissioner Bobby Irwin recommended a committee identifying a size and design for the plaque.

County Manager, Michael Carter recommended tasking the Recreation Committee with the task of pursuing a plaque. There was consensus among the Board to move forward.

ACTV discussion

Commissioner John Irwin said Alleghany County has 3 PEG channels. He said Charlie Scott asked for a raise last December (currently \$13/hr) and received no raise. He said Charlie Scott told the ACTV Board 2 years ago he was going to retire and trained an individual for 3 months. He said the PEG channels bring in \$61,000 from the state. He

said there is going to be an ACTV meeting June 27<sup>th</sup> to reduce the number of members on the Board. He said if the paperwork isn't submitted to the State by July 15<sup>th</sup>, we will lose the PEG channels and have to return the ACTV equipment and funding. He recommended the county assume the responsibility of the PEG channels under the IT department and hire someone to operate them and pay them with the PEG revenues.

#### LSVFD agreement

County Manager, Michael Carter said he met with Laurel Springs VFD last week and they need an agreement similar to the ACRS agreement to reflect changes in their services.

Commissioner John Irwin made a motion to table the Laurel Springs VFD agreement until mid-July. Chair Bill Osborne seconded. Vote 5:0.

#### Animal Shelter agreement

Commissioner John Irwin made a motion to approve the Animal Shelter agreement. Commissioner Mechelle Luffman seconded. Vote 5:0.

#### **Consent Agenda**

Commissioner John Irwin made a motion to approve the Consent Agenda as presented. Commissioner Bobby Irwin seconded. Vote 5:0.

#### **Request for Closed Session**

Commissioner Mark Evans made a motion to go into closed session. Commissioner John Irwin seconded. Vote 5:0.

#### **County Manager comments**

County Manager, Michael Carter encouraged the Board to look over the April and May building inspections reports. He read a letter he received about a positive experience with EMS.

#### **County Commissioner comments**

Commissioner Mechelle Luffman said the Recreation Committee met and they have not let the pool fall off their radar.

Commissioner Mark Evans said he appreciates Charlie Scott and hopes the ACTV Board can get control of things and keep control of the channels.

Chair Bill Osborne said he hopes the ACTV Board can move forward.

#### **Adjourn**

Commissioner Mark Evans made a motion to adjourn. Commissioner John Irwin seconded. Vote 5:0.

Respectfully Submitted,

Drew Todd  
Clerk to the Board

Bill Osborne  
Chairman