



The Alleghany County Board of Commissioners met in regular session on Monday, July 20th, 2020 at 10:00 am in the Board Meeting Room of the County Administration Building, 348 South Main Street, Sparta, North Carolina.

Present: Chair Bill Osborne, Commissioner Mark Evans, Commissioner Bobby Irwin, Commissioner Larry Prince, Commissioner John Irwin, County Manager, Michael Carter, County Attorney Donna Shumate and Clerk to the Board Drew Temple.

Commissioner Mark Evans made a motion to approve the agenda. Commissioner Larry Prince seconded. Vote 5:0.

Commissioner Larry Prince made a motion to approve minutes from 7/6 as presented. Commissioner Mark Evans seconded. Vote 5:0.

AGENDA
Monday, July 20, 2020
10:00 am

- 10:00 Meeting called to order
Pledge of Allegiance and invocation
Approval of agenda
Motion on minutes from 7/6 (pages 1-6)
- A. 10:05 **Public Comments/Agenda Items:** Citizens are encouraged to comment at this time on any item(s) specifically listed on this meeting's agenda. Guidelines for public comment are posted in the meeting room.
- B. 10:10 **Presentations to the Board**
- i. TDA Annual report
 - ii. BDC year-end report
 - iii. DW Miles – Miles JOB Fund, 21 Road Market
- C. 10:20 **General Business**
- a. JCPC request for additional funds (page 7)
 - b. DSS line item transfer (page 8)
 - c. Property/Liability insurance line item transfer (page 9)
 - d. Soil Water Fund budget amendment #2 in the amount of \$158 to budget for additional interest revenues (page 10)
 - e. RFP to replace County Attorney
 - f. Resolution Supporting the Forming of the Alleghany Chamber for Economic Development and Tourism (pages 11-12)
 - g. Rules of Procedure discussion and revision (pages 13-22)
 - h. Ag Board appointments – Aaron Gambill, Earl Deal (3-year terms) (page 23)
 - i. JCPC Designee for the Alleghany County District Attorney's Office replacement – Matthew Levchuk (page 24)
 - j. JCPC board re-appointments – Anne Marie Erhardt, Kay Luffman, Lisa Osborne, Mark Evans (2-year terms) (page

25)

D. 10:45 Consent Agenda (Board action requested)

- i. Rita Miller, Tax Administrator ([ages 26-56)
 - a. License Plate Agency month end report
 - b. June auto refunds
 - c. June real and personal property refunds
 - d. Real and personal property releases
 - e. Delinquent taxpayer contracts
 - f. Application for Property Tax Relief – Disabled Veteran Exclusion
 - g. Statutory requirements for fiscal year end
 - h. 2020 Solid Waste fee sticker update

E. 11:00 Public Comments: Citizens are encouraged to comment at this time on any item(s) requiring the attention of the Commissioners. Guidelines for public comment are posted in the meeting room.

F. 11:10 County Manager Comments

- i. June Building Inspection report (page 57)

G. 11:30 County Commissioner Comments

**H. Request for Closed Session Pursuant to
G.S. 143-318.11.(a)-(6) Personnel**

I. Adjourn

Presentations to the Board

TDA Annual Report

Steve Mason gave the TDA annual report for FY19/20.

Steve Mason invited the commissioners to attend TDA meetings on a quarterly basis.

Steve Mason explained the target for some long-range funds is to establish more of an internet presence to promote local business.

Commissioner John Irwin compared Authentically Alleghany's online traffic to What's Happening Outdoors in Alleghany's online traffic.

Steve Mason explained some major projects the TDA has considered in the past including trail development, mountain biking trails and other projects that significantly impact tourism in the county.

Steve Mason said the TDA entertains any project that brings tourism to Alleghany county.

Commissioner John Irwin explained per the general statute that 2/3 of the Occupancy Tax collected must be used for tourism development and 1/3 for capital improvements.

DW Miles said the Miles JOB Fund/21 Road Market had not been paid by the TDA for 2019 or 2020.

There was discussion between the board and Steve Mason about whether the TDA will endorse the 21 Road Market and give funds to support advertising of the 21 Road Market.

BDC year-end report

Dale Caveny gave the BDC year-end report.

Commissioner John Irwin explained the issues with the temperature in the server room and batteries in the APUs.

Commissioner John Irwin questioned Dale Caveny about the 2017 Form 990 of the Allegheny County Economic Development Corporation.

Commissioner John Irwin asked County Manager, Michael Carter to look over the contract with the BDC and consider taking over its responsibilities.

Dale Caveny said the move to consolidate economic development efforts in the county is a good thing.

Miles JOB Fund, 21 Road Market

Wayne Miles said the 21 Road Market is happening with or without support from the county and explained the impact it has on travel in the county.

Wayne Miles highlighted the Miles JOB Fund.

General Business

JCPC request for additional funds

Karen Evans, Finance Officer explained the additional funding request from JCPC for FY20/21.

County Manager, Michael Carter explained he did not recommend amending the budget to allow for additional JCPC funds or for any other organization.

Commissioner Larry Prince made a motion to deny the JCPC additional request. Commissioner Bobby Irwin seconded. Vote 5:0.

Commissioner Mark Evans asked for JCPC to have the opportunity to rework their budget request.

Karen Evans, Finance Officer clarified that if JCPC will revise their County Funding Plan to match the FY20/21 budget appropriation, she can sign off on it as the Finance Officer without bringing it back to the board.

DSS line item transfer

Karen Evans, Finance Officer explained the DSS line item transfer.

Commissioner Bobby Irwin made a motion to accept the DSS line item transfer. Commissioner Mark Evans seconded. Vote 5:0.

P&L line item transfer

Karen Evans, Finance Officer explained the P&L line item transfer.

Commissioner Mark Evans made a motion to approve the P&L line item transfer. Commissioner Larry Prince seconded. Vote 5:0.

Soil and Water fund budget amendment #2

Karen Evans, Finance Officer explained the Soil and Water fund budget amendment.

Commissioner Bobby Irwin made a motion to approve the Soil and Water fund budget amendment. Commissioner Mark Evans seconded. Vote 5:0.

RFP for County Attorney

Commissioner John Irwin made a motion to approve the RFP for County Attorney to advertise for 30 days. Commissioner Larry Prince seconded. Vote 5:0.

Resolution Supporting the Alleghany Chamber for Economic Development and Tourism
Commissioner John Irwin voiced his concerns with the consolidation of economic development efforts into the Alleghany Chamber for Economic Development and Tourism.

Commissioner John Irwin recommended that the board not approve the Resolution Supporting the Forming of the Alleghany Chamber for Economic Development and Tourism.

Ricky Brown explained the new Alleghany Chamber for Economic Development and Tourism, the AEDC and how consolidating money and talents will benefit economic development and tourism in the county.

There was discussion between the board and Ricky Brown about the structure and specifics of the Alleghany Chamber for Economic Development and Tourism.

Commissioner Larry Prince made a motion to approve the Resolution Supporting the Forming of the Alleghany Chamber for Economic Development and Tourism. Commissioner Mark Evans seconded. Vote 4:1 (aye: Commissioner Mark Evans, Commissioner Bobby Irwin, Chair Bill Osborne, Commissioner Larry Prince nay: Commissioner John Irwin)

Rules of Procedures discussion and revision

There was discussion between the board, County Manager, Michael Carter and County Attorney, Donna Shumate about how public comments should be handled moving forward.

Commissioner Mark Evans made a motion to have one 15-minute public comment period at the beginning of the meeting with a sign-up sheet. Chair Bill Osborne seconded. Vote 5:0.

Ag Board appointments

Commissioner John Irwin made a motion to approve the ag board appointments. Commissioner Larry Prince seconded. Vote 5:0.

JCPC Designee

Commissioner Mark Evans made a motion to approve Matthew Levchuk to the JCPC Designee. Commissioner Larry Prince seconded. Vote 5:0.

JCPC board re-appointments

Commissioner John Irwin made a motion to approve the JCPC board re-appointments. Commissioner Larry Prince seconded. Vote 5:0.

Consent Agenda

Rita Miller, Tax Administrator explained the June tax packet information.

Commissioner John Irwin made a motion to approve the consent agenda. Commissioner Larry Prince seconded. Vote 5:0.

Rita Miller, Tax Administrator explained the settlement for the 2019-2020 tax year.

Rita Miller, Tax Administrator explained the 10 years or older insolvent report.

Rita Miller, Tax Administrator explained the Order to Collect 2020 taxes.

Rita Miller, Tax Administrator said new solid waste stickers will be going out in tax bills at the end of the month.

Rita Miller, Tax Administrator said the side door will be opened for the month of August to help with the busy time for the tax and tag office.

County Manager comments

County Manager, Michael Carter highlighted the June building inspection report.

County Manager, Michael Carter gave an update on the process happening at the current courthouse in effort to remedy the water issues.

County Manager, Michael Carter said Frank Randel will be here tomorrow morning to discuss engineering on the old COA.

County Manager, Michael Carter said hopefully first quarter of next year the secondary courthouse will be finished.

County Manager, Michael Carter said there is a potential sight for secondary PSAP that would accommodate the distance requirement from primary PSAP.

County Manager, Michael Carter said the new COA is still on track to be completed at the end of the month. He said some donations have come in to purchase some of the remaining items with non-county funds. He said some non-county funds have been located to allow for paving of handicapped parking spots at the new COA.

County Manager, Michael Carter said everything is on track for the temporary courtroom facility to be the Emerson Black building at the Fairgrounds. He gave an update on jury trials for the foreseeable future.

County Manager, Michael Carter updated the board on tire recycling at the transfer station.

County Commissioner comments

Commissioner Bobby Irwin asked for clarification on what the county owns and what specific departments own.

Chair Bill Osborne commended County Manager, Michael Carter on his progress on current projects.

Chair Bill Osborne said we need to start promoting ¼ cent sales tax.

Commissioner Larry Prince said we need to push ¼ cent sales tax.

Commissioner Larry Prince said he would like to see a proposal on putting in a splash pad from Beamer funds.

Chair Bill Osborne said the Farmer's Market is open.

Commissioner John Irwin said he leans towards establishing an economic development position within the county.

Commissioner Bobby Irwin made a motion to enter in to closed session pursuant to G.S.143-318.11.(A)-(6) to include April Hamm. Commissioner Larry Prince seconded. Vote 5:0.

Chair Bill Osborne said no action was taken during closed session.

Commissioner John Irwin made a motion to approve the Transfer Station Specialist job description. Commissioner Bobby Irwin seconded. Vote 5:0.

Commissioner John Irwin made a motion to approve the change in pay classification for Transfer Station Specialist from 60 to 62. Commissioner Larry Prince seconded. Vote 5:0.

Commissioner John Irwin made a motion to authorize the County Manager to hire a part-time custodian. Commissioner Mark Evans seconded. Vote 5:0.

Commissioner John Irwin made a motion to authorize the County Manager to promote Assistant Finance Officer with the new consolidated job description to pay grade 68. Commissioner Mark Evans seconded. Vote 5:0.

Commissioner John Irwin made a motion to adjourn. Commissioner Mark Evans seconded.

Respectfully Submitted,

Drew Temple
Clerk to the Board

Bill Osborne
Chairman