



The Alleghany County Board of Commissioners met in regular session on Monday, June 21st, 2021 at 10:00 am in the Board Meeting Room of the County Administration Building, 348 South Main Street, Sparta, North Carolina.

Present: Chair Bill Osborne, Commissioner Mark Evans, Commissioner Bobby Irwin, Commissioner Mechelle Luffman, Commissioner John Irwin, County Attorney, Heather Klein and Clerk to the Board Drew Temple.

Commissioner Mark Evans made a motion to approve the agenda. Commissioner John Irwin seconded. Vote 5:0.

AGENDA
Monday June 21, 2021
10:00 am

10:00 Meeting called to order
Pledge of Allegiance and invocation
Approval of agenda

- A. 10:05 **Public Comments:** Citizens are encouraged to comment at this time on any item(s) requiring the attention of the Commissioners. Guidelines for public comment are posted in the meeting room; please use the sign-up sheet provided.

Public Hearing: Animal Control Ordinance (pages 1-22)

- B. 10:20 **Presentations to the Board**
- i. Financial update – April Hamm, Finance officer
 - ii. Facilities update – David Spicer, Public Works Director
 - iii. Veterans Park stream restoration – Jonathan Hartsell (pages 23-33)
- C. 10:40 **General Business**
- a. Alleghany Veterans Memorial Park Restoration Project letter of support (page 34)
 - b. Animal Control Ordinance adoption
 - c. April Hamm, Finance Officer
 - a. Audit RFP responses
 - b. Audit contract (pages 35-43)
 - c. Job descriptions (pages 44-47)
 - d. Line item transfers yearend adjustments (page 48)
 - e. New paygrade COLA adjustments (pages 49-54)
 - f. School Capital Fund budget amendment #1 in the amount of \$204,149 for additional sales tax (page 55)
 - d. Workforce Development Board appointments
 - a. Jennifer Swenk (page 56)
 - b. Brandon Edwards (page 57)
 - e. Fee schedules (pages 58-66)
 - f. Cole Edwards, Recreation Director
 - a. Fairgrounds concession RFP (pages 67-69)
 - b. Duncan Recreation future

- g. County Manager, Michael Carter
 - a. Telephone/internet RFP (pages 70-76)
 - b. Courthouse roof bid negotiations (pages 77-78)
- h. County Resolution for NC Opioid Allocation MOA – County Attorney, Heather Klein (pages 79-80)
- i. AppHealthCare grant – Jen Greene (pages 81-84)
- j. Motor Vehicle Appeal – Rita Miller, Tax Administrator (pages 85-87)

D. 11:20 Consent Agenda (Board action requested) (pages 88-98)

- i. Rita Miller, Tax Administrator
 - a. License Plate Agency month end report
 - b. May auto refunds
 - c. May real and personal property refunds
 - d. Real and personal property releases
 - e. Collections monthly totals report
 - f. Delinquent taxpayer contracts

E. 11:25 County Manager Comments

F. 11:30 County Commissioner Comments

G. 11:45 Request for Closed Session Pursuant to G.S. 143-318.11.(a)-3 Legal

H. Adjourn

Public Hearing: Animal Control Ordinance

Chair Bill Osborne opened the public hearing for the Animal Control Ordinance.

No comment.

Commissioner Bill Osborne closed the public hearing for the Animal Control Ordinance.

Presentations to the Board

Financial update

April Hamm, Finance Officer gave a financial update.

Facilities update

David Spicer, Public Works Director gave a facilities update. He said work is beginning today at Daymark and the project at the new COA continues. He said there have been some repairs to the tipping floor. He said his most recent meeting with DEQ went well updating them on the upcoming recycling project. He said after Daymark, Caldwell should start on the earthquake damage in the Administration building. He said lots of work went on at the Fairgrounds workday Friday.

Veterans Park stream restoration

Jonathan Hartsell updated the Board on the pending Bledsoe Creek stream restoration project.

General Business

Alleghany Veterans Memorial Park Restoration Project letter of support

Commissioner John Irwin made a motion to approve the Alleghany Veterans Memorial Park Project letter of support. Commissioner Bobby Irwin seconded. Vote 5:0.

Animal Control ordinance Adoption

Chair Bill Osborne said we will move the Animal Control Ordinance adoption to after closed session.

Audit RFP responses

April Hamm, Finance Officer explained the audit RFP responses and the bidder recommended.

Commissioner John Irwin made a motion to approve the audit contract. Commissioner Mechelle Luffman seconded. Vote 5:0.

Job descriptions

April Hamm explained the proposed job descriptions.

Commissioner John Irwin said the IT job description should include managing inventory of equipment.

Commissioner Mark Evans made a motion to accept the job descriptions with suggested changes to the IT description. Commissioner John Irwin seconded. Vote 5:0.

Yearend line-item transfers

April Hamm explained the yearend line-item transfers.

Commissioner John Irwin made a motion to approve yearend line-item transfers. Chair Bill Osborne seconded. Vote 5:0.

New paygrade COLA adjustments

April Hamm explained the new paygrade COLA adjustments.

Commissioner John Irwin made a motion to approve the new paygrade COLA adjustments. Commissioner Bobby Irwin seconded. Vote 5:0.

School Capital Fund budget amendment

April Hamm explained the School Capital Fund budget amendment.

Commissioner Mark Evans made a motion to approve the School Capital Fund budget amendment. Commissioner Mechelle Luffman seconded. Vote 5:0.

Workforce Development Board appointments

Commissioner Bobby Irwin recommended approving Brandon Edwards and Chuck Billings to the Workforce Development Board. Commissioner John Irwin seconded. Vote 5:0.

Fee schedules

County Manager, Michael Carter recommended accepting the fee schedules as presented minus Fairgrounds and Duncan Recreation.

Commissioner John Irwin made a motion to accept the fee schedules as presented minus Fairgrounds and Duncan Recreation. Chair Bill Osborne seconded. Vote 5:0.

Fairgrounds concessions RFP

Commissioner Mark Evans made a motion to approve the Fairgrounds Concessions RFP. Commissioner Mechelle Luffman seconded. Vote 5:0.

Duncan Recreation future

There was discussion about the future of Duncan Recreation Center structurally and legally.

Commissioner John Irwin recommended turning the pool into a pickle court, finding a buyer for the saltwater system and reducing competition for other pools in the area.

Cole Edwards said he has a soft spot for Duncan Recreation Center but in being fiscally responsible, he doesn't think the county can put any more money into the pool.

Commissioner John Irwin made a motion to repurpose the Duncan Recreation Center based on the recommendation of a committee to be named. Commissioner Bobby Irwin seconded. Vote 5:0.

Telephone/Internet RFP

Commissioner John Irwin made a motion to approve the telephone/internet RFP minus Duncan Recreation Center. Commissioner Mark Evans seconded. Vote 5:0.

Courthouse roof bid negotiations

County Manager, Michael Carter explained that the courthouse roof bids came in significantly higher than originally estimated.

Commissioner Bobby Irwin made a motion to accept the courthouse roof base bid to Tecta America in the amount of \$65,000. Commissioner John Irwin seconded. Vote 5:0.

Commissioner Mark Evans made a motion to approve the courthouse roof alternate #1 bid. Commissioner John Irwin seconded. Vote 5:0.

NC Opioid Allocation MOA Resolution

County Attorney, Heather Klein explained the Resolution for NC Opioid Allocation MOA.

Commissioner Mark Evans made a motion to approve the NC Opioid Allocation MOA resolution. Commissioner Bobby Irwin seconded. Vote 5:0.

AppHealthCare grant

Jen Greene explained the grant opportunity for AppHealth to expand exam rooms at the current Alleghany center. She said they are, essentially, asking for permission to pursue this opportunity.

Commissioner John Irwin made a motion to approve the AppHealth grant opportunity. Commissioner Mark Evans seconded. Vote 5:0.

Motor vehicle appeal

Rita Miller, Tax Administrator explained the motor vehicle appeal presented. Commissioner Mark Evans made a motion to approve the motor vehicle appeal as recommended. Commissioner John Irwin seconded. Vote 5:0.

Consent Agenda

Rita Miller gave the LPA report.

Commissioner Mark Evans made a motion to approve the consent agenda. Commissioner Bobby Irwin seconded. Vote 5:0.

County Manager comments

County Manager, Michael Carter said we were fortunate to have our EMS license renewed through June, 2027 and thanked Linda Edwards. He said the digital sign for the Fairgrounds has been ordered. He thanked everyone who participated in the workday Friday. He thanked Jeff Smith for providing internet for FiberFest earlier this month. He said he met with Bryan Edwards and they are working on ideas to have routine meetings to address important topics moving into next year. He said we are still waiting to hear about the 911 funds grant and we are working on figuring out the fund balance issues in collaboration with the 911 Board. He said over the next couple of months, we need to have a work session to talk about potential ideas for the Recovery Act funds. He recognized David Spicer for coming in today when he was supposed to be on vacation.

County Commissioner comments

Commissioner Mark Evans said the Board is going to have a rotating Chaplain to the Board utilizing any local clergy who would like to call the Manager's office and establish a schedule. He urged people to think about that opportunity. He said he was voted in as himself and he has never tried to push his beliefs on anyone. He apologized if his words have ever offended anyone.

Commissioner Bobby Irwin said the workday on Friday went very well. He recommended having more than one work session per month because the Board has lots of issues coming up that need to be addressed. He said he agreed with Commissioner Mark Evans on the prayer. He said he thinks it is wrong that one person can silence the whole county.

Commissioner John Irwin said there is no record of Alleghany County ever applying for a 911 grant. He said equipment submitted was not approved through the 911 board and 2, 3, 4 years later the administration was under-staffed and we were informed late. He said with 4th of July coming up, if citizens possess fireworks that leave the ground, it is a Class C Misdemeanor.

Commissioner Mechelle Luffman said she agrees with Cole that she has a soft spot for the pool but that she doesn't agree that the county should sink any more money into it. She said there could be another option for that site and encouraged citizens to hang in there.

Chair Bill Osborne said hopefully there is a future for the Duncan Recreation site. He thanked the Fairgrounds for their work last Friday. He thanked EMS and Linda Edwards.

Request for closed session

Commissioner John Irwin made a motion to go into closed session to include Nick Hawks and David Spicer. Commissioner Mark Evans seconded. Vote 5:0.

Chair Bill Osborne said no action was taken during closed session.

Commissioner John Irwin made a motion to accept the latest edition of the Animal Control Ordinance. Commissioner Bobby Irwin seconded. Vote 5:0.

Commissioner Mark Evans made a motion to adjourn. Commissioner Mechelle Luffman seconded. Vote 5:0.

Respectfully Submitted,

Drew Todd
Clerk to the Board

Bill Osborne
Chairman