



The Alleghany County Board of Commissioners met in regular session on Monday, May 20th, at 10:00 am in the Board Meeting Room of the County Administration Building, 348 South Main Street, Sparta, North Carolina.

Present: Chair Mark Evans, Commissioner Larry Prince, Commissioner Bill Osborne, Commissioner Bobby Irwin, Commissioner John Irwin, County Manager Mike James County Attorney Donna Shumate and Clerk to the Board, Drew Temple.

Commissioner Larry Prince made a motion to approve the agenda. Commissioner John Irwin seconded. Vote 5:0.

Commissioner Bill Osborne made a motion to approve minutes from 4/15 and 4/22. Commissioner Larry Prince seconded. Vote 5:0.

AGENDA

Monday, May 20, 2019

10:00 am

- 10:00 Meeting called to order
 - Pledge of Allegiance and invocation
 - Approval of agenda

- A. 10:05 **Chamber of Commerce Spotlight Business**
 - i. Tranquility Unlimited

- B. 10:15 **Public Comments/Agenda Items:** Citizens are encouraged to comment at this time on any item(s) specifically listed on this meeting's agenda. Guidelines for public comment are posted in the meeting room.

- C. 10:25 **Presentations to the Board**
 - i. Josh Greene, Public Works Director
 - 1. Budget Amendment for Transfer Station (pages 1-2)
 - 2. Sticker system for Transfer Station (pages 3-4)
 - ii. Jim Brown, Recreation Director – Recreation Plan (pages 5-132) (board action requested)
 - iii. Karen Evans, Finance Officer – Alleghany County Purchasing Policy and Procedures Manual (pages 133-153) (board action requested)

- D. 10:45 **General Business**
 - i. Updated Mapping proposal for possible fire tax (pages 154-156) (board action requested)
 - ii. Resolution of the Alleghany County FBP Board of Directors for the adoption of the Alleghany County FBP Cafeteria Plan (page 157) (board action requested)

- E. 11:00 **Consent Agenda** (board action requested)
 - i. Rita Miller, Tax Administrator (pages 158-168)
 - 1. April auto refunds
 - 2. April real and personal property refunds
 - 3. Real and personal property releases
 - 4. Delinquent taxpayer contracts

5. 2019 Board of E&R minutes
 - ii. DHHS/Alleghany County MOU FY2019-2020 (169-223)
 - iii. General Fund Budget Amendment #34 in the amount of \$6,400 to budget additional monies for the lease of communication tower space. (page 224)
 - iv. General Fund Budget Amendment #35 in the amount of \$1,500 for additional grant monies for Emergency Mgmt. truck. (page 225)
 - v. General Fund Budget Amendment #36 in the amount of \$25,500 for additional PEG Channel monies received. (page 226)
 - vi. General Fund Budget Amendment #37 in the amount of \$850 for more than 26 payrolls in year for Roaring Gap deputies. (page 227)
 - vii. General Fund Budget Amendment #38 in the amount of \$16,562 for HVAC units at Wilkes community College/Business Development Center building. (to be reimbursed by loan in June) (page 228)
 - viii. General Fund Budget Amendment #39 in the amount of \$25,000 for approved transfer to Transportation Fund. (page 229)
 - ix. Transportation Fund Budget Amendment #5 in the amount of (\$20,199) for reduction in available fund balance per audited amount. (page 230)
 - x. Transportation Fund Budget Amendment #6 in the amount of \$25,000 for transfer from General Fund. (page 231)
 - xi. General Fund Budget Amendment #40 in the amount of \$115,000 for transfer (loan) to Transfer Facility Fund. (page 232)
 - xii. Transfer Facility Fund Budget Amendment #2 in the amount of \$115,000 for transfer from General Fund. (page 233)
 - xiii. General Fund Budget Amendment #11 in the amount of \$87,000 for Storm water bioretention project at Wilkes Community College/BDC/Library building. (page 234)

F. 11:05 **Public Comments:** Citizens are encouraged to comment at this time on any item(s) requiring the attention of the Commissioners. Guidelines for public comment are posted in the meeting room.

G. 11:15 **County Manager Comments**

- i. Public comment period for Blue Ridge Parkway Projects 2A16 and 2D17 (pages 235-237)
- ii. Proposed Alleghany County Fund Balance Policy (page 238)

H. **County Commissioner Comments**

I. **Adjourn**

Commissioner John Irwin made a motion to add the public hearing minutes to the agenda. Commissioner Larry Prince seconded. Vote 5:0.

Commissioner Larry Prince made a motion to approve the public hearing minutes. Commissioner Bill Osborne seconded. Vote 5:0.

Chamber of Commerce Spotlight Business

Katee Hettleman highlighted new Chamber members and new business in the downtown area.

Margaret Crouse spoke about Tranquility Unlimited.

Public Comments/Agenda Items

No comments.

Presentations to the Board

Josh Greene, budget amendment for Transfer Station

Josh Greene explained the \$115,000 budget amendment for the Transfer Station.

There was discussion between the commissioners, Josh Greene and County Manager, Mike James about recycling, trash, tires, etc. in Alleghany county.

Sticker system for Transfer Station

Josh Greene updated the commissioners on out-of-state trash coming into our transfer station and surrounding counties' fees.

Commissioner Larry Prince made a motion to approve the proposed sticker system for the transfer station. Commissioner John Irwin seconded. Vote 5:0.

Jim Brown – Recreation Plan

Jim Brown said this recreation plan will last 10 years.

Jim Brown explained how we got to the final Recreation Plan.

There was discussion between the commissioners, Jim Brown and County Manager, Mike James about the Recreation Plan, ballfields in the county and processes involving the Recreation department.

Commissioner John Irwin pointed out that without this Recreation Plan, the Recreation department in this county is missing out on grant opportunities.

Commissioner John Irwin made a motion to adopt the Recreation Plan. Commissioner Larry Prince seconded. Vote 5:0.

Jim Brown gave updates on the pool salt-water conversion and disc golf course. He said his deadline for disc golf is July 18th.

Karen Evans, Purchasing Policy and Procedure Manual

Karen Evans explained the proposed Purchasing Policy and Procedure Manual.

Chairman Mark Evans asked for the addition of a section prohibiting gifts from vendors.

Commissioner Larry Prince made a motion to approve the manual with the amendment. Commissioner John Irwin seconded. Vote 5:0.

General Business

Updated Mapping proposal

County Manager Mike James explained the HCCOG rates for surveying the county for fire tax purposes.

Commissioner John Irwin made the motion to approve both services out of FY 19/20's budget. Commissioner Bill Osborne seconded. Vote 5:0.

Resolution of the Alleghany County FBP Board of Directors for the adoption of the Alleghany County FBP Cafeteria Plan

County Manager Mike James explained this yearly resolution for FBPs.

Commissioner John Irwin made a motion to approve the resolution.
Commissioner Larry Prince seconded. Vote 5:0.

Consent Agenda

Commissioner John Irwin made a motion to approve the consent agenda.
Commissioner Bill Osborne seconded. Vote 5:0.

Public Comments

Ginger Collins gave an update on Alleghany Writers and spoke about the difference between arts education and arts appreciation.

County Manager Comments

County Manager Mike James explained the Blue Ridge Parkway public comment periods for the upcoming bridge improvements.

County Manager Mike James explained the proposed fund balance policy.

County Manager Mike James highlighted some promotions within the county; Maggie Osborne, Chesley Hash and Cody Chamberlain.

County Manager Mike James said the fairgrounds are finally done and the ribbon-cutting is this Friday at 3:00.

County Manager Mike James said John Miller donated a lot of the materials and campsites are available.

County Manager Mike James said our first budget work session is this Thursday at 3:00. He said these will be livestreamed and on the county website.

County Manager Mike James met with DOT on Friday and HCCOG representative looking at possible projects on Sparta parkway and possibly widening Highway 18 N.

County Manager Mike James went over exciting upcoming events in the county.

County Commissioner comments

Commissioner Bobby Irwin asked for a meeting with the judges before starting budget deliberations concerning the new court room.

Commissioner Bill Osborne said there is a lot of good progress happening at the fairgrounds. He agrees that the sticker system (with some tweaking) would be a good project.

Commissioner Larry Prince said he had a conversation with NCDOT about the intersection with Grandview and Sparta Parkway to request some striping because it is a dangerous intersection.

Commissioner John Irwin encouraged everyone to attend Memorial Day festivities.

Commissioner Larry Prince made a motion to adjourn. Commissioner John Irwin seconded. Vote 5:0.

Respectfully submitted,

Drew Temple,
Clerk to the Board

Mark Evans,
Chairman