



The Alleghany County Board of Commissioners met in regular session on Monday, February 18th, at 10:00 am in the Board Meeting Room of the County Administration Building, 348 South Main Street, Sparta, North Carolina.

Present: Commissioner Larry Prince, Commissioner Bill Osborne, Commissioner Bobby Irwin, Commissioner John Irwin, County Manager Mike James, and County Attorney Donna Shumate.

Commissioner John Irwin made a motion to approve the amended agenda. Commissioner Bill Osborne seconded. Vote 4:0.

Commissioner John Irwin made a motion to approve minutes from 1/22, retreat and 2/4. Commissioner Bill Osborne seconded. Vote 4:0.

AGENDA

Monday, February 18, 2019

10:00 am

10:00 Meeting called to order
Pledge of Allegiance and invocation
Approval of agenda
Motion on minutes from 1/22, retreat and 2/4 (pages 1-21)

A. 10:05 **Chamber of Commerce Spotlight Business**

i. Crave

B. 10:15 **Public Comments/Agenda Items:** Citizens are encouraged to comment at this time on any item(s) specifically listed on this meeting's agenda. Guidelines for public comment are posted in the meeting room.

C. 10:25 **Presentations to the Board**

- i. Karen Evans – TDA potential reimbursement follow up (board action requested)
- ii. April Hamm – proposed personnel policy changes (board action requested) (pages 22-29)

D. 10:45 **General Business**

E. 10:45 **Consent Agenda** (Board action requested)

- i. School Capital Fund budget amendment #1 in the amount of \$11,094 for additional available fund balance per the audit (page 30)
- ii. Outdoor Recreation Fund budget amendment #1 in the amount of (\$174) for correct available fund balance per audit (page 31)
- iii. Drug Fund budget amendment #1 in the amount of (\$5,784) for correct available fund balance per the audit (page 32)
- iv. General Fund budget amendment #24 in the amount of \$12,000 for additional inmate canteen monies (page 33)
- v. General Fund budget amendment #25 in the amount of \$5,344 for Stop the Bleed donations (page 34)

- vi. General Fund budget amendment #26 in the amount of \$45,000 for additional monies for deed stamps (page 35)
- vii. General Fund budget amendment #27 in the amount of \$3,000 for additional monies for bank service fees (page 36)
- viii. General Fund budget amendment #28 in the amount of \$89,410 for two narcotic officers approved on February 4, 2019 (page 37)
- ix. Transportation Fund budget amendment #3 in the amount of \$400 for bank fees (page 38)
- x. School Capital Fund budget amendment #1 in the amount of \$350 for additional bank service fees (page 39)
- xi. Transfer Facility Fund budget amendment #1 in the amount of \$500 for additional bank service fees (page 40)
- xii. Skyline Broadband Agreement (page 41)
- xiii. GIS job descriptions (pages 42-46)

F. 10:50 **Public Comments:** Citizens are encouraged to comment at this time on any item(s) requiring the attention of the Commissioners. Guidelines for public comment are posted in the meeting room.

G. 11:00 **County Manager Comments**

- i. January building permit report (page 47)
- ii. VFW Outreach presentation
- iii. Vaya Health quarterly report (pages 48-52)

H. **County Commissioner Comments**

I. **Adjourn**

Chamber of Commerce Spotlight Business

Katee Hettleman invited everyone to come to the ribbon cutting at the tag office.

Katee Hettleman said business after hours is this Thursday at Laconia Ale Works from 5-7.

Katee Hettleman introduced Caleb Osborne who highlighted Crave.

Jeffrey Anderson of Crave went over some exciting things coming up at Crave and thanked the community for their support.

Public Comments/Agenda Items

No comment

Presentations to the Board

Karen Evans, TDA

Karen Evans explained the occupancy tax reimbursement recipient showed her legitimate records of where he paid occupancy tax and Airbnb also paid that same occupancy tax (follow-up from a previous reimbursement request).

Karen Evans explained his two refund requests.

Commissioner John Irwin made a motion to approve both refund requests. Commissioner Bobby Irwin seconded. Vote 4:0.

April Hamm, proposed personnel policy changes

April Hamm went over the proposed personnel policy changes.

Commissioner John Irwin asked for clarification of how many calendar days employees have to turn in receipts.

April Hamm agreed the policy should read 30 calendar days.

There was discussion about adding wording to the social media policy about using personal social media sites to reiterate county-based social media posts.

Commissioner John Irwin made a motion to table the personnel policy changes until the first March meeting to give April Hamm time to make the necessary changes. Commissioner Bill Osborne seconded. Vote 4:0.

Consent Agenda

Commissioner John Irwin made a motion to approve the consent agenda. Commissioner Bill Osborne seconded. Vote 4:0.

County Manager Comments

County Manager Mike James went over the January building permit.

County Manager Mike James said Kenneth Vaught, VSO had some outreach opportunities coming up in the next few weeks.

County Manager Mike James went over the quarterly financials from Vaya Health.

County Manager Mike James said the water heating system at the jail had a major breakdown over the weekend.

County Manager Mike James said that would be an approximately \$15,000 budget amendment that will be on next meeting's agenda.

County Commissioner Comments

Commissioner Bobby Irwin asked for clarification on who will be removing the two trees at Veterans Park.

County Manager Mike James said our forester is waiting on the roots of the trees to sufficient size to where the trees can be safely removed.

Commissioner John Irwin said the fire meeting from February 7th was very informative and well-attended.

Commissioner John Irwin asked that residents attend meetings to get the true and complete story of what is discussed at meetings.

Commissioner John Irwin said tomorrow night there is an agricultural dinner to recognize the true economic force of Alleghany County.

Commissioner Prince wished Chair Evans a nice vacation.

County Manager Mike James said there has been trouble getting bids on the drainage retention project.

County Manager Mike James said we did receive a written bid last week. He said it should be on an agenda in March.

Commissioner John Irwin made a motion to adjourn. Commissioner Bill Osborne seconded. Vote 4:0.

Respectfully Submitted,

Drew Temple
Clerk to the Board

Mark Evans
Chairman