

The Alleghany County Board of Commissioners met in regular session on Monday, December 2, 2013, at 6:30pm in the Board Meeting Room of the County Administration Building, 348 South Main Street, Sparta, North Carolina.

Present: Chairman Larry Cox, Vice-Chairman Tom Smith, Commissioner Larry Davis, Commissioner John Goudreau, Commissioner Karen Leys, County Attorney Donna Shumate, County Manager Don Adams, and Clerk to the Board Karen Evans.

County Manager Don Adams called the meeting to order. He explained the reason that he is opening the meeting is because this is the meeting where the Chair and Vice-Chair are selected. He led the Pledge of Allegiance and a silent prayer.

County Manager Don Adams stated that closed session for personnel under 143-318.11 (a) (6) needs to be added to the agenda.

Commissioner Cox made a motion to approve the amended agenda for this December 2, 2013, meeting. Commissioner Davis seconded the motion. Vote 5:0.

AGENDA
Monday, December 2, 2013
6:30 PM

- 6:30 Meeting Called To Order, Pledge of Allegiance and Silent Prayer
Motion on Agenda for December 2, 2013, Meeting
Motion on Minutes for November 18, 2013, Meeting
- 6:35 A. Election of Chair & Vice-Chair
B. Appoint Clerk to the Board
C. Appoint County Attorney
D. Board Appointments
E. Rules of Procedures
- 7:00 F. General Business
1. Records Retention Schedules Amendments
Amendments to the County Management Schedule, Register of Deeds Schedule and the Tax Administration Schedule.
Action Requested – Vote on the County Management Schedule, Register of Deeds Schedule and the Tax Administration Schedule.
2. Wellness Program Drawing
Drawing for employees who have obtained 90 points by November 30.
Action Requested – Draw 20 employees' names for a chance to win a \$10 Subway meal card.
- G. Commissioner Business
1. Suzanne Irwin Proclamation—Commissioner Leys
- H. Commissioner Comments
I. Public Comments—30 minutes
I. a. Closed Session—NCGS 143-318.11 (a) (6)—personnel (added)
J. Adjourn

Commissioner Smith made a motion to approve the minutes for the November 18, 2013, meeting. Commissioner Leys seconded the motion. Vote 5:0.

County Manager Don Adams turned the meeting over to the Commissioners for discussions about selecting a chairman.

Commissioner Smith said he nominates the current Chair for another term.

Commissioner Smith made a motion to retain the same Chair. Commissioner Goudreau seconded the motion. Vote 5:0.

Chair Cox stated his appreciation and for everyone working together.

Commissioner Leys made a motion to retain the same Vice-Chair. Commissioner Davis seconded the motion on the floor. Vote 5:0.

Chair Cox asked Karen Evans if she is willing to continue to serve as the Clerk to the Board. Karen Evans answered yes.

Commissioner Leys made a motion to reappoint Karen Evans as Clerk to the Board. Commissioner Smith seconded the motion. Vote 5:0.

Chair Cox asked Donna Shumate Evans if she is willing to continue to serve as the County Attorney. Donna Shumate answered yes.

Commissioner Goudreau made a motion to reappoint Donna Shumate as County Attorney. Commissioner Davis seconded the motion. Vote 5:0.

Chair Cox talked about the list of board appointments, and asked the Board if there are any questions or comments.

Commissioner Leys and Clerk Karen Evans talked about Commissioner Leys is the Commissioner appointed to serve on the Social Services board.

Chair Cox talked about the Partnership for Children has asked him to stay on their board even though the County doesn't provide any funding to them.

Commissioner Leys made a motion to approve the board appointments. Commissioner Goudreau seconded the motion. Vote 5:0.

Chair Cox asked if there are any changes to the Rules of Procedures.

Commissioner Leys talked about making one change to the section of informal public comments.

Commissioner Leys made a motion to limit public comments to five minutes per speaker.

Chair Cox clarified for the public what consists of informal public comments.

Commissioner Davis seconded the motion on the floor.

Commissioner Leys talked about people should be able to present their information in five minutes.

Commissioner Smith said he is not comfortable with that at this time because this is a time for the public to have the opportunity to speak. He stated that he cannot support this.

Commissioner Goudreau said he agrees with Commissioner Smith, and the Commissioners are elected to serve the people. He stated that he can't support this.

The Board voted on the motion on the floor. Vote 2:3 (Larry Cox, John Goudreau, and Tom Smith).

The County Manager discussed the Rules of Procedures including the meeting dates/times, and the Rules require a vote.

Chair Cox asked for comments from the Board.

Commissioner Goudreau made a motion to adopt the Rules of Procedures. Commissioner Davis seconded the motion. Vote 5:0.

County Manager Don Adams presented amendments to three separate records retention schedules; County Administration, Register of Deeds, Tax Office. He talked about these are State-mandated changes for the records retention schedules. He explained the County retains records longer than required.

Chair Cox and County Manager Don Adams talked about the vote for the amendments can be together.

Commissioner Leys made a motion to approve the three records retention schedules. Commissioner Smith seconded the motion. Vote 5:0.

County Manager Don Adams talked about having the next wellness drawing. He explained that this is 20 \$10 Subway gift cards for employees who have 90 points or more. He further

explained that all of the employees except 8 have 90 points and all of the employees except 14 have the required 125 points.

The Board of Commissioners conducted a raffle for employees that have obtained 90 points in the County's wellness program.

County Manager Don Adams explained the next drawing and what the drawings will be for. He reminded everyone that the wellness program is for a 5% discount on health insurance, which is more than \$50,000.

Commissioner Leys talked about she received a phone call from Evon Orr about recognizing Suzanne Irwin for her service to the Cherry Lane Volunteer Fire Department. She recognized members of the audience here in support; Cherry Lane's Fire Chief Johnny Simmons and Madge Irwin and members of Suzanne's family. She read the proclamation. She said she is very proud of presenting this to the Commissioners and asking for approval. She talked about recognizing her for all of her work.

Madge Irwin stated that this is a very nice thing, and she deserves all we can do for her.

Johnny Simmons agreed.

Commissioner Leys made a motion to approve the proclamation. Commissioner Smith seconded the motion. Vote 5:0.

Commissioner Leys talked about one positive thing that occurred right before Thanksgiving was the County Manager went to departments passing out employees' Christmas gift certificates and several employees have told her their appreciation. She talked about working on starting a web design effort for local small businesses, and they had their first meeting recently. She further talked about having a meeting this Wednesday with the International Trade Section of the Department of Commerce.

Chair Cox opened the public comments' portion of the meeting and asked for comments. None were received. He closed the public comments' portion of the meeting.

Commissioner Goudreau made a motion to enter into closed session under NCGS 143-318.11 (a) (6)—personnel at 6:57pm. Commissioner Davis seconded the motion. Vote 5:0.

Commissioner Davis made a motion to adjourn closed session at 8:01pm and reconvened the regular meeting. Commissioner Goudreau seconded the motion. Vote 5:0.

Chair Cox stated that no actions were taken in closed session.

Being no further business, Commissioner Leys made a motion to adjourn at 8:03pm. Commissioner Goudreau seconded the motion. Vote 5:0.

Respectfully submitted,

Karen Evans
Clerk to the Board

Attest:

Larry Cox
Chairman