

The Alleghany County Board of Commissioners met in regular session on Monday, November 1, 2004, at 6:30pm in the Conference Room of the County Office Building, 90 South Main Street, Sparta, North Carolina.

Present: Chair Eldon Edwards, Vice-Chair Warren Taylor, Commissioner Graylen Blevins, Commissioner Sandy Carter Herndon, Commissioner Patrick Woodie, County Manager Don Adams, and Clerk to the Board Karen Evans. County Attorney Ed Woltz was absent.

Chair Eldon Edwards called the meeting to order.

Commissioner Warren Taylor opened the meeting with a prayer.

Commissioner Patrick Woodie made a motion to approve the agenda for this November 1, 2004 meeting. Commissioner Graylen Blevins seconded the motion. Vote 5:0.

AGENDA
Monday, November 1, 2004
6:30 PM

- 6:30 Meeting Called To Order
 - Motion on Agenda for November 1, 2004 meeting
 - Motion on Minutes for October 18, 2004 meeting
- 6:35 Public Hearing
 - RE: 2005/2006 CTP Application
- 6:45 Public Hearing
 - RE: E-911 Road Names
- 7:00 Public Hearing
 - RE: Minority Business Participation Plan
- 7:10 Mary Walker
 - RE: Revaluation Contract
- County Business
 - 1. Resolution—Interstate 74
 - 2. Other Business
 - 3. Public Comments—30 minutes
 - 4. Adjourn

Commissioner Sandy Carter Herndon made a motion to approve the minutes for the October 18, 2004 meeting. Commissioner Warren Taylor seconded the motion. Vote 5:0.

April Caudill, Transportation Director, presented her proposed Transportation Administrative budget for the Community Transportation Program application for fiscal year 2005/2006. She reviewed the changes including; no additional money over this year's budget, 2% of Transportation Administrative budget must be spent on marketing with 25% of the 2% used for promotional items, Dispatcher/Administrative Assistant's position being split out between the administrative and operating budgets. She gave the Board information about the increase in usage of the Transportation program and the additional requirements. She explained that she is asking that 1/2 of the Administration Assistant's salary and benefits be put in the operating budget to accurately reflect time spent on dispatching services. She further explained that she is asking for a part-time position to help with the administrative duties. She reviewed the request showing that the part-time position does not add any additional money to the Transportation Administrative budget. She talked about the capital portion of the grant being monies for one van at a cost of \$35,000 with reimbursement of \$31,500.

County Manager Don Adams reminded everyone that the Transportation Administrative budget is

reimbursed at 85% and capital is reimbursed at 90% from the State.

Commissioner Sandy Carter Herndon and April Caudill talked about the salary amount including any salary raises and health insurance.

Chair Eldon Edwards recessed the regular meeting at 6:42pm and opened the public hearing regarding the 2005/2006 Community Transportation Program grant application.

Chair Eldon Edwards asked for public comments. None were received.

Chair Eldon Edwards closed the public hearing at 6:44pm and reconvened the regular meeting.

April Caudill, Transportation Director, reviewed the items that will need signatures for the CTP application; Transportation Memorandum of Understanding, Local Share Certification, CTP resolution, DBE Good Faith Efforts Certification and Section 5311 Title VI.

Commissioner Patrick Woodie made a motion to approve the 2005/2006 CTP application as presented by the Transportation Director. Commissioner Warren Taylor seconded the motion. Vote 5:0.

April Caudill, Transportation Director, asked the Board to consider making this part-time administrative position effective January 1, 2005. She stated that she will bring the job descriptions and budget revisions to the next meeting.

County Manager Don Adams talked about how the Transportation Advisory Board has approved these changes.

April Caudill, Transportation Director, asked the Board to declare a 1995 Chevrolet Lumina van surplus. She explained that the van has 142,700 miles and has steering problems that will cost approximately \$800 to repair. She stated that this van was replaced last year. She further stated that she would like to dispose of the van by surplus bids.

Commissioner Patrick Woodie made a motion to declare the Lumina van surplus. Commissioner Warren Taylor seconded the motion. Vote 5:0.

Wendy Williams, E-911 Coordinator/Mapper, presented three road names for approval; Hounds Hollow Lane, Blood Hound Trail, Fox hunters Trail. She explained where each road is located in the County.

Chair Eldon Edwards recessed the regular meeting at 6:47pm and opened the public hearing regarding the E-911 Road Names.

Chair Eldon Edwards asked for public comments. None were received.

Chair Eldon Edwards closed the public hearing at 6:49pm and reconvened the regular meeting.

Commissioner Warren Taylor made a motion to approve the E-911 road names as presented by the E-911 Coordinator/Mapper. Commissioner Sandy Carter Herndon seconded the motion. Vote 5:0.

County Manager Don Adams reviewed the highlights of the Minority Business Participation Plan including the purpose and percentage of minority businesses needed to participate in construction projects. He stated that the goals are 10% of the total construction costs for State/Federal funded projects that exceed \$100,000, and he is recommending a 3% goal of the total construction costs for local funded projects that exceed \$300,000. He explained the County's obligations in the Plan.

Chair Eldon Edwards recessed the regular meeting at 6:59pm and opened the public hearing

regarding the Minority Business Participation Plan.

Chair Eldon Edwards asked for public comments. None were received.

Chair Eldon Edwards closed the public hearing at 7:01pm and reconvened the regular meeting.

Commissioner Warren Taylor made a motion to approve the Minority Business Participation Plan as presented by the County Manager. Commissioner Patrick Woodie seconded the motion.

Commissioner Graylen Blevins asked about if the 3% goal cannot be met.

County Manager Don Adams talked about the contractor having a good faith effort affidavit to complete in order to meet the requirements.

The Board voted on the motion on the floor. Vote 5:0.

Mary Walker, Tax Administrator, presented the contract with Pearson Appraisals for the upcoming revaluation. She stated that the County Attorney has reviewed the contract. She explained the areas of concern from the County Attorney and how those areas have been resolved.

Commissioner Patrick Woodie made a motion to approve the Pearson Appraisals service contract. Commissioner Warren Taylor seconded the motion. Vote 5:0.

Mary Walker, Tax Administrator, presented the job description for the temporary position of Tax Administrative Assistant to handle clerical work during the upcoming revaluation.

Commissioner Sandy Carter Herndon made a motion to approve the Tax Administrative Assistant job description. Commissioner Patrick Woodie seconded the motion.

Commissioner Graylen Blevins and County Manager Don Adams talked about a budget amendment for this action.

The Board voted on the motion on the floor. Vote 5:0.

County Manager Don Adams presented information from the Piedmont Authority for Regional Transportation (PART) concerning getting assistance on U-2579 and R-2606 from Department of Transportation to get these projects advanced on the Transportation Improvement Plan. He talked about conversations that he had with a PART representative and Surry County Manager Macon Sammons concerning this request.

Commissioner Warren Taylor talked about adding an additional comment on the resolution about Alleghany County's top two priorities and not losing any of Alleghany County's money for PART's projects.

County Manager Don Adams stated that he would bring the resolution back at the next meeting.

Chair Eldon Edwards talked about sending our legislative goal to Raleigh regarding 911 funds, and he has received notification that six other counties are asking for the same legislative action.

Commissioner Patrick Woodie asked about the next joint meeting.

Clerk to the Board Karen Evans stated that the next joint meeting will be on November 29, 2004 at 7:00pm at the County Office Building.

Chair Eldon Edwards asked for public comments. No comments were received.

Being no further business, Commissioner Warren Taylor made a motion to adjourn the meeting at 7:12pm. Commissioner Patrick Woodie seconded the motion. Vote 5:0.

Respectfully submitted,

Karen Evans
Clerk to the Board

Attest:

Eldon Edwards
Chairman