

## Alleghany County Board of Commissioners

348 South Main Street

Post Office Box 366

Sparta, NC 28675

Tel: (336) 372-4179

Fax: (888) 369-2621

### County Commissioners

Tom Smith

Mark Evans

Bobby Irwin

Larry Prince

John Irwin

### County Manager

Mike James

### County Attorney

Donna Shumate

## AGENDA

Monday, December 19, 2016

10:00 AM

- 10:00 Meeting Called To Order, Pledge of Allegiance and Invocation  
Motion on Agenda for December 19, 2016, Meeting  
Motion to Approve Minutes from the July 18, 2016
- 10:05 A. Spotlight Business, Perrycraft Inc.
- 10:15 B. Public Comments on Agenda Items
- 10:30 C. Donny McCall, Director of Relay  
Re: Get Outside Mountain Relay
- 10:45 D. Rita Miller, Tax Administrator  
1. November Releases and Refunds - Standard release and refund of both automobile and real property taxes due to reasons listed on the report. **Actions Requested** – Vote on releases and refunds.  
2. November Collections Report - Monthly 2016 collection rates compared to 2015 and 2014 monthly collection rates. No Action Requested.  
3. Enforced Collections Report – Summarizes enforced collections for the month of November 2016. No Action Requested.  
4. Payment Agreement Report - List of people with payment agreements who did not make payments. No Action Requested.
- 11:00 E. Karen Evans, Finance Officer  
1. BB&T Signature cards for the new chair. **Action Requested** – Vote to add the chair to the signature cards.  
2. Library Project Ordinance Amendment. **Action Requested** – Vote to approve the amendment.  
3. Capital Loan Bids discussion.  
4. Pre audit discussion.
- 11:25 F. Jennifer Green, Deputy Director of Appalachian District Health Department  
Re: Annual Report

11:45 G.

General Business

1. QZAB Loan Request
2. TDA Chair Appointment. **Action requested** – Vote to appoint Steve Mason as Chair.
3. Water Authority Appointment. **Action Requested** – Vote to appoint Mike James to the Water Authority Board.
4. Public Comments Discussion
5. Nuisance Ordinance Discussion
6. Veterans Service Officer Hours Discussion
7. Budget Retreat Dates and Ideas

H. Public Comments—30 minutes

I. County Manager Comments

J. Commissioners Comments

K. Adjourn

**DRAFT**

The Alleghany County Board of Commissioners met in regular session on Monday, July 18, 2016, at 10:00am in the Board Meeting Room of the County Administration Building, 348 South Main Street, Sparta, North Carolina.

Present: Chair Tom Smith, Vice-Chair Karen Leys, Commissioner Larry Davis, Commissioner Mark Evans, Commissioner Bobby Irwin, County Attorney Donna Shumate, and Clerk to the Board Lauren Linker.

Chair Smith stated that he would like to make a few additions under General Business. Number four brush grinding and number five a proclamation concerning the current county manager.

With those changes being made Commissioner Evans made a motion to approve the agenda for July 18, 2016 Commissioner Davis seconded. Vote 5:0

AGENDA  
Monday, July 18, 2016  
10:00 AM

10:00 Meeting Called To Order, Pledge of Allegiance and Invocation  
Motion on Agenda for July 18, 2016, Meeting  
Motion to Approve Minutes from April 12, 2016 meeting

10:05 A. Rita Miller, Tax Administrator

1. June Releases and Refunds - Standard release and refund of both automobile and real property taxes due to reasons listed on the report. Actions Requested – Vote on releases and refunds.
2. June Collections Report - Monthly 2016 collection rates compared to 2015 and 2014 monthly collection rates. No action requested.
3. Enforced Collections Report – Summarizes enforced collections for the month of June 2016. No action requested.
4. Payment Agreement Report - List of people with payment agreements who did not make payments. No action requested.
5. Solid Waste Fee Release Request – Action Requested – Vote on the release.
6. Present Use Value Late Application – A late application has been submitted for present use value. Action Requested – Vote on the late application.
7. Fiscal Year End Report – 98.06% Collection Rate. No action requested.
8. Order to Collect 2016 Property Taxes – Action Requested – Vote to order the collection of 2016 property taxes.

10:10 B. Lisa Osborne, Social Services Director

RE: Special Assistance Recipient Funding  
New legislation requires counties to provide 50% match for Special Assistance Recipients. The required amount for Alleghany County is approximately \$4,000. Action Requested – Vote to allocate an additional \$4,000 for the Special Assistance Recipient program required match.

10:20 C. General Business

1. Review Officer – The Planning Director will need another backup Review Officer effective August 1. Action Requested – Appoint Toni Williams as the backup Review Officer.

2. Agriculture Advisory Board – Action requested – Vote to appoint Stacey Barker to fill an existing vacancy and vote to reappoint Colette Nester, David Gambill and Johnny Wishon to full three-year terms.
  3. Voting Delegate for NCACC Annual conference – Action Requested – Vote to select a Commissioner to represent the County at the annual conference.
  4. (Addition) Brush Grinding
  5. (Addition) Proclamation Concerning the Current County Manager
- D. Public Comments—30 minutes
  - E. Commissioners Comments
  - F. Closed Session – NCGS 143.318.11 (a) (6)-Personnel
  - G. Adjourn

Commissioner Irwin made a motion to approve the minutes from April 12, 2016. Commissioner Leys seconded. Vote 5:0

Rita Miller, Tax Administrator went over the vehicle tax refunds from the vehicle property tax system.

Commissioner Evans made a motion to approve the refunds. Commissioner Davis seconded. Vote 5:0

Rita Miller next went over the refunds and releases under the old vehicle property tax system.

Commissioner Leys made a motion to approve the releases and refunds. Commissioner Evans seconded. Vote 5:0

Rita Miller went over the real property release and refunds for June.

Commissioner Leys made a motion to approve the real property release and refunds for June. Commissioner Davis seconded Vote 5:0

Rita Miller then went over the collection report and the enforced collection for the month of June. She went on to explain a motor vehicle appeal and what all the different values were.

Chair Smith asked Rita Miller what her recommendation was and she explained why she had chosen the NSDS value of \$13,700.

Commissioner Leys made a motion to approve the accessor's recommendation at \$13,700. Commissioner Evans seconded Vote 5:0

Rita Miller explained a residential solid waste fee release request. She stated that it was for a building on Main St and the owner had requested it before, but at the time there were two apartments in the basement being used so it was not approved. She went on to explain that the property since then had suffered a flood and the cost to repair is too much and the building is actually up for sale.

Commissioner Leys made a motion to approve solid waste release request. Commissioner Irwin seconded Vote 5:0

Rita Miller then went over present use value application that was left over from the Equalization and Review Board. She went on to explain that the Board needs to decide whether to allow the late application.

Commissioner Davis made a motion to accept the late application. Commissioner Leys seconded. Vote 5:0

Rita Miller explained the end of year report and noted that the collection rate had reached 98.06% this year. She went on to inform the Board that they would need to order her as the Tax Administrator to collect the 2016 property taxes.

Commissioner Irwin made a motion ordering Rita Miller, Tax Administrator to collect the 2016/2017 property taxes. Commissioner Irwin seconded. Vote 5:0

Lisa Osborne Social Service Director explained their special assistance program and legislation indicating that each person on the program should receive \$34 more to help offset their care with a 50% match from the County. She went on to say that she was requesting \$4,000 to adhere to the County match.

Chair Smith asked if the most of these people are elderly.

Lisa Osborne said yes or they have suffered a traumatic brain injury so they're in a nursing home or some type of residential care facility not necessarily in the County, but because they were at one point a resident of the County we still serve them.

Commissioner Irwin asked if it was really supposed to end next year.

Lisa Osborne stated from what the State had told them the \$34 was only for this year yes, unless they decide to extend it. She noted that the care program will go on it is just the \$34 that expires in 2017.

Commissioner Leys asked Lisa Osborne to explain why she is just now coming to them with this issue instead of at budget time.

Lisa Osborne explained that the legislation had just past this after the budget. She said she had no knowledge of it when she was working on their budget that it was passed after July 1<sup>st</sup>.

Commissioner Irwin asked how Lisa Osborne would be asking for the money, on a monthly bases or all at one time.

Lisa Osborne stated she assumed all at once, but that it was her understanding that the State was still unsure how they would be administering the funds.

County Manager Don Adams stated that he would recommend the money having its own line item so the money can be easily tracked.

Commissioner Leys made a motion to approve to \$4,000 to abide the match from the State legislation. Commissioner Davis seconded. Vote 5:0

County Manager Don Adams went over the request for a backup review officer in his absence. He went on to explain what the review officer would do. He then stated that that he recommended Toni Williams be named the backup review officer because she has some knowledge of this and works with Travis Dalton our Planning Director and Review Officer so they could work together on each of these.

Commissioner Davis made a motion to appoint Toni Williams as the backup review officer. Commissioner Evans seconded. Vote 5:0

County Manager Don Adams explained a letter asking to appoint Stacey Barker and reappoint Colette Nester, David Gambill and Johnny Wishon to the Agriculture Advisory board all in full three-year terms.

Commissioner Irwin made a motion to approve the appointments. Commissioner Leys seconded. Vote 5:0

County Manager Don Adams explained that the Board would need to select a voting delegate for the Annual Conference.

Commissioner Evans made a motion to appoint Chair Smith as the voting delegate at the NC Annual Conference. Commissioner Irwin seconded. Vote 5:0

County Manager Don Adams went over the addition to the agenda of wood waste/brush grinding. He explained the bids and the recommendation by Public Works Director, Josh Green. He went on to say they haven't been able to get ahold of the low bidding company yet and the specs in the bid contract say they should start tomorrow.

County Attorney Donna Shumate said her recommendation would be to table the topic until there is more communication between the companies because you can't just not give the lower bid the opportunity if they show up ready to grind.

Commissioner Leys said she would rather wait until Josh Green has the opportunity to speak with them. She went on to say that the lower bid is the same people that did the brush grinding a few years back and she had heard so many complaints on the quality of the mulch.

Chair Smith read the proclamation for County Manager Don Adams in appreciation of his 19 years of service to Alleghany County.

Commissioner Davis made a motion to approve the proclamation. Commissioner Evans seconded. Vote 5:0

County Manager Don Adams said he has appreciate and enjoyed serving the citizens for the past 19 years.

Chair Smith opened the floor for public comments. Seeing none Chair Smith then closed this section.

Commissioner Evans thanked County Manager Don Adams for his service and level of professionalism. He went on to say that he appreciates all the people serving to protect the citizens locally and across the Country.

Commissioner Davis wanted to thank County Manager Don Adams for all that he has done for the County.

Commissioner Irwin said the bond money is starting to be dispersed from the education bond. He went on to thank the law enforcement and emergency management people for all that they do. He explained that he had known Don for many years and he looked around at all the things that Don has been a part of. He stated that County Manager Don Adams has made such a footprint in this County.

Commissioner Leys thanked County Manager Don Adams for all that he has done throughout the years for the County. She went on to reiterate her appreciation to all the law enforcement and encouraged people to show their appreciation.

Commissioner Leys made a motion to enter closed session. Commissioner Davis seconded. Vote 5:0 10:50am

Chair Smith stated the Board was back from closed session and no decisions were made.

Commissioner Davis made a motion to adjourn. Commissioner Evans seconded. Vote 5:0

Respectfully submitted,

Lauren Linker  
Clerk to the Board

Attest:

Mark Evans  
Chair



## Where is GOMR?

Alleghany County, NC

## When is GOMR?

June 2-3, 2017

## What is GOMR?

GOMR (Get Outside Mountain Relay) is a 208 mile Hub relay race that takes place entirely within Alleghany County, NC (104 mile loop run twice). Bring tents, blankets, chairs, and games, as you will be living in GOMR Nation when you're not running. By the way, runners are called Gomers. It is an awesome weekend festival with running. The best part is, you don't have to rent vans because we'll be shuttling you to your legs and back. This shuttle supported Hub Relay lets you enjoy the best parts of running a relay without the hassle of renting and driving vans over 200 miles. Be ready to camp, relax, meet new people, and enjoy the festive atmosphere of GOMR Nation while running through some of the most beautiful mountains and valleys this world has to offer. Visit [www.getoutsidemountainrelay.com](http://www.getoutsidemountainrelay.com) for information and registration.

*I'm a Gomer. He's a Gomer.  
She's a Gomer. We're all Gomers.  
Wouldn't you like to be a Gomer  
too?*

ALLEGHANY COUNTY  
BOARD OF COUNTY COMMISSIONERS

12/19/2016

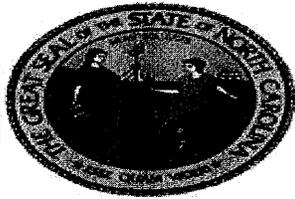
Auto Refunds- VTS System  
Auto Releases- Old System  
Auto Refunds - Old System  
Real Releases  
Real Refunds

Tax Collection Report

Enforced Collection Report

Payment Agreement Report

hauer



# North Carolina Vehicle Tax System

## NCVTS Pending Refund report

NOVEMBER, 2016

Payee Name	Primary Owner	Plate Number	Refund Reason	Create Date	Tax Jurisdiction	Change	Interest Change	Total Change
ALLEGHANY COUNTY TAX DEPT	WAGONER, TRACY ANDERS	PCJ2599	Vehicle Sold	11/03/2016	ALLEG	(\$17.43)	\$0.00	(\$17.43)
							Refund	\$17.43
ANDERSON, ANDREW FIELDEN	ANDERSON, ANDREW FIELDEN	A5908	Vehicle Sold	11/15/2016	ALLEG	(\$64.35)	\$0.00	(\$64.35)
							Refund	\$64.35
COCHRAN, DONNIE DEAN	COCHRAN, DONNIE DEAN	YF2678	Vehicle Sold	11/08/2016	ALLEG	(\$2.93)	\$0.00	(\$2.93)
							Refund	\$2.93
EARLE, BEVERLY ANN	EARLE, BEVERLY ANN	TYH6395	Vehicle Sold	11/03/2016	ALLEG	(\$22.38)	\$0.00	(\$22.38)
							Refund	\$22.38
FARRINGTON, RUTH M	FARRINGTON, RUTH M	ZYB6428	Vehicle Sold	11/17/2016	ALLEG	(\$3.87)	\$0.00	(\$3.87)
							Refund	\$3.87
FENDER, BARBARA BALDWIN	FENDER, BARBARA BALDWIN	YD9725	Vehicle Sold	11/15/2016	ALLEG	(\$23.16)	\$0.00	(\$23.16)
							Refund	\$23.16
HASH, SHERRY RAMEY	HASH, SHERRY RAMEY	DBF6168	Vehicle Totalled	11/29/2016	ALLEG	(\$25.80)	\$0.00	(\$25.80)
							Refund	\$25.80
HOME TOWN OIL & L P GAS LLC	HOME TOWN OIL & L P GAS LLC	CS4274	Over Assessment	11/21/2016	ALLEG	(\$11.94)	\$0.00	(\$11.94)
							Refund	\$11.94
JOHNSON, JOYCE DILLOW	JOHNSON, JOYCE DILLOW	CHT9102	Vehicle Sold	11/15/2016	ALLEG	(\$29.94)	\$0.00	(\$29.94)
							Refund	\$29.94
LAIRD, TERRY LEE	LAIRD, TERRY LEE	EEF3160	Vehicle Sold	11/15/2016	ALLEG	(\$7.23)	\$0.00	(\$7.23)
							Refund	\$7.23
LOPEZ, JOHN ANTHONY	LOPEZ, JOHN ANTHONY	YTC5710	Adjustment	11/21/2016	ALLEG	(\$4.66)	\$0.00	(\$4.66)
					C002	(\$3.36)	\$0.00	(\$3.36)
							Refund	\$8.02
MCCOY, JAMES RICHARD LARRY	MCCOY, JAMES RICHARD LARRY	DJN4729	Vehicle Sold	11/29/2016	ALLEG	(\$28.89)	\$0.00	(\$28.89)
							Refund	\$28.89
MCGRADY, SARAH ELIZABETH	MCGRADY, SARAH ELIZABETH	YYE6414	Vehicle Sold	11/08/2016	ALLEG	(\$5.00)	(\$0.25)	(\$5.25)
					C002	(\$3.61)	(\$0.18)	(\$3.79)
							Refund	\$9.04
TUCKER, CHARLES FILMORE	TUCKER, CHARLES FILMORE	WWX7595	Vehicle Totalled	11/15/2016	ALLEG	(\$8.54)	\$0.00	(\$8.54)
							Refund	\$8.54
WILLIAMS, RANDAL EUGENE	WILLIAMS, RANDAL EUGENE	CCD1175	Vehicle Totalled	11/29/2016	ALLEG	(\$21.71)	\$0.00	(\$21.71)
							Refund	\$21.71
WILSON, DONALD JUNIOR	WILSON, DONALD JUNIOR	PPH3634	Vehicle Totalled	11/29/2016	ALLEG	(\$2.61)	\$0.00	(\$2.61)
							Refund	\$2.61
YATES, WILLIE DARELL III	YATES, WILLIE DARELL III	CAJ7946	Vehicle Sold	11/29/2016	ALLEG	(\$22.77)	\$0.00	(\$22.77)
							Refund	\$22.77
YATES, WILLIE DARELL JR	YATES, WILLIE DARELL JR	AKP3827	Vehicle Sold	11/03/2016	ALLEG	(\$6.58)	\$0.00	(\$6.58)
							Refund	\$6.58
							<b>Refund</b>	<b>\$317.19</b>
							<b>Total</b>	

Submitted by Rita Miller, Tax Administrator

12/19/2016  
Finance Line Item: 10-244-0000

Date: 12-19-16  
Board Chair Signature:

**ALLEGHANY COUNTY TAX OFFICE  
REAL PROPERTY RELEASES  
NOVEMBER, 2016**

PROPERTY OWNER	RECEIPT	AMOUNT	REASON
Mabe, E.J.	N201608330	1005.53	Parcel billed to wrong owner; s/b Ruth Higgins Bryant; new bill created
Walls, Thomas Leroy	N200614381	19.86	Deceased 8/14/11
Walls, Thomas Leroy	N200614382	15.27	Deceased 8/14/11
Walls, Thomas Leroy	N200614383	4.43	Deceased 8/14/11
Walls, Thomas Leroy	N200714404	10.23	Deceased 8/14/11
Walls, Thomas Leroy	N200714405	7.89	Deceased 8/14/11
Walls, Thomas Leroy	N200714406	2.26	Deceased 8/14/11
Walls, Thomas Leroy	N200914631	128.52	Deceased 8/14/11
Small Balance Releases		2.16	
<b>MONTHLY TOTAL OF REAL RELEASES</b>		<b>1,196.15</b>	

**ALLEGHANY COUNTY TAX OFFICE  
REAL PROPERTY REFUNDS  
NOVEMBER, 2016**

REFUND TO	RECEIPT	AMOUNT	REASON
Garcia, Frank or Mina	N201605168	8.24	Overpayment of tax
Oluwabiyl, A.O. for Pinnacle Trading Company	N201610543	1.18	Overpayment of tax
Two River Co. LOA	N201613820	3.00	Overpayment of tax
Ondo, George & Karen	N201610032	320.32	Clerical/Reval error in sq. ft. of dwelling
Small Balance		1.14	
<b>MONTHLY TOTAL OF REAL REFUNDS:</b>		<b>333.88</b>	

SIGNATURE CHAIRMAN OF BOARD OF COMMISSIONERS:

DATE: 12-19-16

Respectfully Submitted by: Rita Miller,  
Tax Administrator



**ALLEGHANY TAX OFFICE  
2016 COLLECTION RATES**

<b>Non Vehicle Collection Rate</b>	<b>2014</b>	<b>2015</b>	<b>2016</b>
January	90.20%	90.04%	92.52%
February	91.57%	91.80%	93.93%
March	94.64%	94.66%	95.99%
April	96.17%	96.31%	97.17%
May	96.49%	96.63%	97.68%
June	96.65%	97.04%	98.06%
July	0.65%	0.65%	0.90%
August	49.37%	58.95%	60.38%
September	63.50%	61.93%	66.00%
October	66.09%	66.60%	69.30%
November	69.05%	69.74%	71.87%
December	81.61%	83.56%	

<b>RMV collection rate</b>	<b># of bills paid</b>	<b>Net Amount collected - County</b>
January	1274	\$44,353.15
February	1069	\$46,608.39
March	1273	\$54,276.15
April	1410	\$56,920.02
May	1155	\$51,334.10
June	1250	\$54,223.37
July	1231	\$52,311.79
August	1448	\$63,356.49
September	1288	\$52,044.39
October	1111	\$45,637.67
November	857	\$35,085.19
December		

**ENFORCED COLLECTION REPORT**  
**11/1/16-11/30/16**

YTD TOTAL

**REAL AND PERSONAL PROPERTY**

7/1/16-6/30/17

**FORECLOSURE REPORT**

AMOUNT OF TAX DUE		84,434.75		
AMOUNT OF TAX COLLECTED	\$	-	\$	31,886.52

**WAGE & BANK ACCOUNT ATTACHMENTS**

# OF BILLS W/ WAGE OR BANK ACCT. ATTCHMT		262		
AMOUNT OF TAX DUE		15,308.31		
AMOUNT OF TAX COLLECTED	\$	2,206.25	\$	26,249.88

**PAYMENT AGREEMENT REPORT**

# OF BILLS WITH PAYMENT AGREEMENTS		334		
AMOUNT OF TAX DUE		63,992.09		
AMOUNT OF TAX COLLECTED	\$	8,332.39	\$	57,395.17

**DEBT SET OFF COLLECTION REPORT**

AMOUNT OF TAX SENT TO NC DEBT SET OFF FOR COLLECTION?				
AMOUNT OF TAX COLLECTED	\$	636.13	\$	3,268.23

**BANKRUPTCY REPORT**

# OF BILLS UNDER BANKRUPTCY		116		
AMOUNT OF TAX DUE		15,580.45		
AMOUNT OF TAX COLLECTED				

**NC CASH - UNCLAIMED FUNDS**

	33.60	5,987.10
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**DELINQUENT TAX COLLECTED BY ABOVE REMEDIES FOR FY 16/17:**     **\$     124,786.90**  
FY 16/17 total

\*\*\*\*\*REPORT INCLUDES REGISTERED MOTOR VEHICLES

**ALLEGHANY COUNTY TAX OFFICE  
REPORT OF PERSONS WITH PAYMENT  
AGREEMENTS WHO DID NOT MAKE PAYMENT  
11/1/16-11/30/16**

**PROPERTY OWNER**

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Absher, Kenneth  
Adams, Betty Billings by Ellen Wright\*\*  
Alley, Tommy & Maxine\*\*  
Bedsaul, Richard & Brenda by Bradley M Bedsaul\*\*\*  
Bourne, Natasha N.\*\*\*  
Bowlin, Rachel Sue by Doug Perry\*\*  
Brooks, Sandra P.\*\*  
Crouse, Richard M.\*\*\*  
Edwards, Brian M & Miranda B\*\*  
Finney, Joan D\*\*  
Hodge, Matthew & Ashley\*\*\*  
Loggins, Martha P  
Medley, Keith  
Perry, Jerald Ray & Sherry by Eva Chappell\*\*\*  
Reeves, Harold Dean Estate by Renea Brewer  
Rutherford, Andrew M  
Shepherd, Christopher G\*\*  
Taylor, James Freeman\*\*\*  
Todd, Elizabeth\*\*  
Velez, Julio\*\*\*

\*\*Property owner notified

\*\*\*Other collection action taken

# BB&T

## RESOLUTION AND AGREEMENT FOR DEPOSIT ACCOUNT

ALLEGHANY COUNTY

Name of Entity

EIN \_\_\_\_\_

- |   |   |   |
|---|---|---|
| <input type="checkbox"/> Corporation                | <input checked="" type="checkbox"/> Government Entity | <input type="checkbox"/> Sole Proprietorship    |
| <input type="checkbox"/> Unincorporated Association | <input type="checkbox"/> General Partnership          | <input type="checkbox"/> Non-Profit Corporation |
| <input type="checkbox"/> Limited Liability Company  | <input type="checkbox"/> Limited Partnership          | <input type="checkbox"/> Other                  |

I, the undersigned, hereby certify to BB&T that I am the Secretary (or as applicable, Proprietor, Authorized Partner, Authorized Manager or other Authorized Employee) of the above named Entity duly organized and existing under the laws of the State of North Carolina \_\_\_\_\_; and that the following are resolutions duly adopted by the Entity, and that such resolutions are in full force and effect and have not been amended or rescinded:

RESOLVED, that BB&T is hereby designated as a depository institution in which the funds of this Entity may, subject to the rules of BB&T, be deposited by any of its officers, agents or employees; and that any such officer, agent or employee is hereby authorized on behalf of the Entity and in its name to endorse for deposit, whether in demand or time accounts, or for negotiation or collection, any and all checks, drafts, certificates of deposit or any other payment instrument payable to the Entity, which endorsement may be in writing, by stamp or otherwise, with or without signature of the person so endorsing, it being understood that on such items all prior endorsements are guaranteed by the Entity, irrespective of the lack of a guarantee by the Entity; and

FURTHER RESOLVED, that any of the individuals listed below (a "Designated Representative") is hereby authorized to open or close any deposit account with BB&T and to authorize those persons ("Authorized Signers") who may execute a BB&T signature card on behalf of the Entity and transact business on such account:

Designated Representative (Signature)	Printed/Typed Name	Title
_____	<u>Karen Evans</u>	<u>Finance Officer</u>
_____	<u>April Hamm</u>	<u>Asst Finance Officer</u>
_____	<u>Karen McGrady</u>	<u>Accounting Tech</u>
_____	<u>Mike James</u>	<u>County Manager</u>
_____	<u>Mark Evans</u>	<u>Chairman</u>

FURTHER RESOLVED, that BB&T be and is hereby authorized and directed to honor, pay and charge any of the accounts of the Entity, without inquiry to or responsibility for the application of the proceeds thereof, all checks, drafts, or other orders for the payment, withdrawal or transfer of money in the accounts of or to the credit of the Entity, and to honor any authorization for the transfer of funds between different accounts whether oral, by phone or electronic means without inquiry as to the circumstances related thereto and for whatever purpose or to whomever payable, including requests for conversion into cash as well as for deduction from and payment of cash out of any deposit, and whether or not payable to, endorsed or negotiated by or for the credit of any person signing same or any other officer, agent or employee of the Entity, when signed or endorsed by an original or facsimile signature of any ONE Authorized Signer; and

<b>FOR BANK USE ONLY</b>	
Prepared By <u>B44835</u>	Date <u>12/13/2016</u>
Center <u>6046001</u>	Bank No. <u>102</u> State <u>NC</u>

Forward to:  
Centralized Document Scanning Operations  
M/C 100-99-15-11



**ALLEGHANY COUNTY PROJECT ORDINANCE**

**Library Project Fund  
Amendment #2**

BE IT ORDAINED by the Board of Commissioners of Alleghany County, North Carolina, meeting this the 19th day of December 2016 that:

Section I. The following amounts are hereby appropriated to be expended in the Library Project Fund for the life of the Project:

Library Furnishings	\$75,557.75
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Section II. It is estimated that the following revenues will be available in the Library Project Fund for the life of the Project:

Alleghany County Library - Capital	\$75,557.75
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Adopted this the 19th day of December, 2016.

ATTEST:

ALLEGHANY COUNTY BOARD OF  
COMMISSIONERS:

\_\_\_\_\_  
Lauren Linker  
Clerk to the Board

\_\_\_\_\_  
Mark Evans, Chair

\_\_\_\_\_  
Bobby Irwin, Vice Chair

\_\_\_\_\_  
Tom Smith Member

\_\_\_\_\_  
Larry Prince, Member

\_\_\_\_\_  
John Irwin, Member

## ANALYSIS OF DEBT SERVICE

### Current FY 16/17

Date	Alleghany Library: Interest & Principle	Alleghany Library Interest - 0%	Alleghany Library Principle	BDC / WCC : Interest & Principle	BDC / WCC Interest - 4.625%	BDC / WCC Principle
16/17	\$ 20,435.04	\$ -	\$ 20,435.04	\$ 73,258.00	\$ 5,648.00	\$ 67,610.00
17/18	\$ 30,652.50	\$ -	\$ 30,652.50	\$ 73,258.00	\$ 2,552.00	\$ 70,706.00
18/19	\$ 30,652.50	\$ -	\$ 30,652.50			
19/20	\$ 30,652.50	\$ -	\$ 30,652.50			
20/21	\$ 30,652.50	\$ -	\$ 30,652.50			
21/22	\$ 30,652.50	\$ -	\$ 30,652.50			
22/23	\$ 30,652.50	\$ -	\$ 30,652.50			
23/24	\$ 30,652.50	\$ -	\$ 30,652.50			
24/25	\$ 30,652.50	\$ -	\$ 30,652.50			
25/26	\$ 30,652.50	\$ -	\$ 30,652.50			
26/27	\$ 10,217.46	\$ -	\$ 10,217.46			
27/28						
<b>TOTAL</b>	<b>\$ 306,525.00</b>	<b>\$ -</b>	<b>\$ 306,525.00</b>	<b>\$ 219,774.00</b>	<b>\$ 16,806.00</b>	<b>\$ 202,968.00</b>

# ANALYSIS OF DEBT SERVICE

## Current FY 16/17

Date	Admin Loan: Interest & Principle	Admin Loan Interest - 3.89%	Admin Loan Principle	Courthouse Loan: Interest & Principle	Courthouse Loan Interest - 3.74%	Courthouse Loan Principle
16/17	\$ 110,767.91	\$ 14,101.25	\$ 96,666.66	\$ 158,389.83	\$ 21,723.17	\$ 136,666.66
17/18	\$ 107,007.58	\$ 10,340.92	\$ 96,666.66	\$ 153,278.49	\$ 16,611.83	\$ 136,666.66
18/19	\$ 103,247.25	\$ 6,580.59	\$ 96,666.66	\$ 148,167.16	\$ 11,500.50	\$ 136,666.66
19/20	\$ 99,486.92	\$ 2,820.16	\$ 96,666.76	\$ 143,055.83	\$ 6,389.17	\$ 136,666.66
20/21				\$ 69,611.16	\$ 1,277.83	\$ 68,333.33
21/22						
22/23						
23/24						
24/25						
25/26						
26/27						
27/28						
<b>TOTAL</b>	<b>\$ 535,037.90</b>	<b>\$ 51,704.50</b>	<b>\$ 483,333.40</b>	<b>\$ 836,003.63</b>	<b>\$ 84,337.00</b>	<b>\$ 751,666.63</b>

## ANALYSIS OF DEBT SERVICE

### Current FY 16/17

Date	Sparta School Ren.: Interest & Principle (8 Classroom Add.)	Sparta School Ren. Loan Interest - 4.07%	Sparta School Ren. Loan Principle	BREMCO/ SKYLINE Loan for Hospital - Interest & Principle	BREMCO/ SKYLINE Interest for Hospital - Interest - 0%	BREMCO/ SKYLINE Principle for Hospital
16/17	\$ 155,132.25	\$ 25,132.25	\$ 130,000.00			
17/18	\$ 149,841.25	\$ 19,841.25	\$ 130,000.00			
18/19	\$ 144,550.25	\$ 14,550.25	\$ 130,000.00			
19/20	\$ 139,259.25	\$ 9,259.25	\$ 130,000.00			
20/21	\$ 133,968.25	\$ 3,968.25	\$ 130,000.00			
21/22						
22/23						
23/24						
24/25						
25/26						
26/27						
27/28						
<b>TOTAL</b>	<b>\$ 883,174.50</b>	<b>\$ 103,174.50</b>	<b>\$ 780,000.00</b>	<b>\$ 20,000.00</b>	<b>\$ -</b>	<b>\$ 20,000.00</b>

# ANALYSIS OF DEBT SERVICE

## Current FY 16/17

Date	School - QZAB Loan: Interest & Principle (Multiple School Ren.)	School - QZAB Loan: Interest - 0%	School - QZAB Loan: Principle	School - Glade Creek QSCB Loan: Interest & Principle	School - QSCB Loan: Interst - 1.97%	School - QSCB Loan: Principle
<b>16/17</b>	\$ 142,857.00	\$ -	\$ 142,857.00	\$ 262,112.89	\$ 39,473.89	\$ 222,639.00
<b>17/18</b>	\$ 142,857.00	\$ -	\$ 142,857.00	\$ 257,726.91	\$ 35,087.91	\$ 222,639.00
<b>18/19</b>	\$ 142,857.00	\$ -	\$ 142,857.00	\$ 253,340.92	\$ 30,701.92	\$ 222,639.00
<b>19/20</b>	\$ 142,857.00	\$ -	\$ 142,857.00	\$ 248,954.93	\$ 26,315.93	\$ 222,639.00
<b>20/21</b>	\$ 142,857.00	\$ -	\$ 142,857.00	\$ 244,568.94	\$ 21,929.94	\$ 222,639.00
<b>21/22</b>	\$ 142,859.00	\$ -	\$ 142,859.00	\$ 240,182.95	\$ 17,543.95	\$ 222,639.00
<b>22/23</b>				\$ 235,796.96	\$ 13,157.96	\$ 222,639.00
<b>23/24</b>				\$ 231,410.98	\$ 8,771.98	\$ 222,639.00
<b>24/25</b>				\$ 227,024.99	\$ 4,385.99	\$ 222,639.00
<b>25/26</b>						
<b>26/27</b>						
<b>27/28</b>						
<b>TOTAL</b>	\$ 1,000,001.00	\$ -	\$ 1,000,001.00	\$ 2,467,619.35	\$ 241,229.35	\$ 2,226,390.00

# ANALYSIS OF DEBT SERVICE

## Current FY 16/17

Date	School - Glade Creek 2nd QSCB Loan: Interest & Principle	School - QSCB Loan: Interst - 5.29%	School - QSCB Loan: Principle
<b>16/17</b>	\$ 44,096.38	\$ 14,222.81	\$ 29,873.57
<b>17/18</b>	\$ 42,516.07	\$ 12,642.50	\$ 29,873.57
<b>18/19</b>	\$ 40,935.75	\$ 11,062.18	\$ 29,873.57
<b>19/20</b>	\$ 39,355.44	\$ 9,481.87	\$ 29,873.57
<b>20/21</b>	\$ 37,775.13	\$ 7,901.56	\$ 29,873.57
<b>21/22</b>	\$ 36,194.82	\$ 6,321.25	\$ 29,873.57
<b>22/23</b>	\$ 34,614.51	\$ 4,740.94	\$ 29,873.57
<b>23/24</b>	\$ 33,034.19	\$ 3,160.62	\$ 29,873.57
<b>24/25</b>	\$ 31,453.90	\$ 1,580.31	\$ 29,873.59
<b>25/26</b>			
<b>26/27</b>			
<b>27/28</b>			
<b>TOTAL</b>	<b>\$ 385,652.88</b>	<b>\$ 86,917.16</b>	<b>\$ 298,735.72</b>

## ANALYSIS OF DEBT SERVICE

### Current FY 16/17

Date	Safety Training / Glade Creek W&S Loan: Interest & Principle	Safety Training / Glade Creek W&S Loan: Interst - 2.51%	Safety Training / Glade Creek W&S Loan: Principle	Ambulance & Loader Loan : Interest & Principle	Ambulance & Loader Loan: Interst - 1.63%	Ambulance & Loader Loan: Principle
<b>16/17</b>	\$ 73,135.30	\$ 16,656.90	\$ 56,478.40	\$ 55,964.94	\$ 1,123.77	\$ 54,841.17
<b>17/18</b>	\$ 71,717.68	\$ 15,239.28	\$ 56,478.40	\$ 27,982.46	\$ 226.21	\$ 27,756.25
<b>18/19</b>	\$ 70,300.08	\$ 13,821.68	\$ 56,478.40			
<b>19/20</b>	\$ 68,882.47	\$ 12,404.07	\$ 56,478.40			
<b>20/21</b>	\$ 67,464.86	\$ 10,986.46	\$ 56,478.40			
<b>21/22</b>	\$ 66,047.26	\$ 9,568.86	\$ 56,478.40			
<b>22/23</b>	\$ 64,629.65	\$ 8,151.25	\$ 56,478.40			
<b>23/24</b>	\$ 63,212.04	\$ 6,733.64	\$ 56,478.40			
<b>24/25</b>	\$ 61,794.44	\$ 5,316.04	\$ 56,478.40			
<b>25/26</b>	\$ 60,376.82	\$ 3,898.42	\$ 56,478.40			
<b>26/27</b>	\$ 58,959.22	\$ 2,480.82	\$ 56,478.40			
<b>27/28</b>	\$ 57,541.74	\$ 1,063.21	\$ 56,478.53			
<b>TOTAL</b>	\$ 858,614.46	\$ 124,395.13	\$ 734,219.33	\$ 139,912.33	\$ 3,356.85	\$ 136,555.48

# ANALYSIS OF DEBT SERVICE

## Current FY 16/17

Current Annual Debt Service  
As Net Debt %

Date	Total Payments : Interest & Principle	Total Interest Annual Payments	Total Principle Annual Payments	Total Principle Debt	Assessed Value w/ no annual increases	Net Debt %
<b>16/17</b>	\$ 1,096,149.54	\$ 138,082.04	\$ 958,067.50	\$ 5,986,603.21	1,566,829,269	0.38%
<b>17/18</b>	\$ 1,056,837.94	\$ 112,541.90	\$ 944,296.04	\$ 5,028,535.71	1,566,829,269	0.32%
<b>18/19</b>	\$ 934,050.91	\$ 88,217.12	\$ 845,833.79	\$ 4,084,239.67	1,566,829,269	0.26%
<b>19/20</b>	\$ 912,504.34	\$ 66,670.45	\$ 845,833.89	\$ 3,238,405.88	1,566,829,269	0.21%
<b>20/21</b>	\$ 726,897.84	\$ 46,064.04	\$ 680,833.80	\$ 2,392,571.99	1,566,829,269	0.15%
<b>21/22</b>	\$ 515,936.53	\$ 33,434.06	\$ 482,502.47	\$ 1,711,738.19	1,566,829,269	0.11%
<b>22/23</b>	\$ 365,693.62	\$ 26,050.15	\$ 339,643.47	\$ 1,229,235.72	1,566,829,269	0.08%
<b>23/24</b>	\$ 358,309.71	\$ 18,666.24	\$ 339,643.47	\$ 889,592.25	1,566,829,269	0.06%
<b>24/25</b>	\$ 350,925.83	\$ 11,282.34	\$ 339,643.49	\$ 549,948.78	1,566,829,269	0.04%
<b>25/26</b>	\$ 91,029.32	\$ 3,898.42	\$ 87,130.90	\$ 210,305.29	1,566,829,269	0.01%
<b>26/27</b>	\$ 69,176.68	\$ 2,480.82	\$ 66,695.86	\$ 123,174.39	1,566,829,269	0.01%
<b>27/28</b>	\$ 57,541.74	\$ 1,063.21	\$ 56,478.53	\$ 56,478.53	1,566,829,269	0.00%
<b>TOTAL</b>	<b>\$ 7,652,315.05</b>	<b>\$ 711,920.49</b>	<b>\$ 6,940,394.56</b>			

- 0.6% or less is a low net debt %
- 0.6% - 1.1% is a moderate net debt %
- 1.1% - 2.2% is a mod./high net debt %
- 2.2% or above is a high net debt %

# ANALYSIS OF DEBT SERVICE

## Current FY 16/17

**Current Annual Debt Service  
As % of Annual Operating Budget**

Date	Total Payments : Interest & Principle	Actual Funds Expended in FY 14-15 with 2% annual increases	Annual Debt Service as % of Annual Operating Budget
16/17	\$ 1,096,149.54	\$ 13,957,753	7.85%
17/18	\$ 1,056,837.94	\$ 14,236,908	7.42%
18/19	\$ 934,050.91	\$ 14,521,646	6.43%
19/20	\$ 912,504.34	\$ 14,812,079	6.16%
20/21	\$ 726,897.84	\$ 15,108,320	4.81%
21/22	\$ 515,936.53	\$ 15,410,487	3.35%
22/23	\$ 365,693.62	\$ 15,718,696	2.33%
23/24	\$ 358,309.71	\$ 16,033,070	2.23%
24/25	\$ 350,925.83	\$ 16,353,732	2.15%
25/26	\$ 91,029.32	\$ 16,680,806	0.55%
26/27	\$ 69,176.68	\$ 17,014,422	0.41%
27/28	\$ 57,541.74	\$ 17,354,711	0.33%
<b>TOTAL</b>			

The LGC allows up to 15%. Counties have been allowed a higher % with LGC special permission .

**FY 16/17 Additional Debt Capacity without  
Special Permission from LGC**

Amount of Loan	Estimated Annual Debt Service Payment - 15 yr at 3.5% interest	Debt Service as % of Annual Operating Budget	Net Debt %
\$ 3,000,000	\$ 305,001	10.04%	0.63%
\$ 4,000,000	\$ 406,668	10.77%	0.70%
\$ 5,000,000	\$ 508,335	11.50%	0.76%
\$ 6,000,000	\$ 610,002	12.22%	0.83%
\$ 7,000,000	\$ 711,669	12.95%	0.89%
\$ 8,000,000	\$ 813,336	13.68%	<b>0.95%</b>
<b>\$ 9,000,000</b>	<b>\$ 915,003</b>	<b>14.41%</b>	1.02%
\$ 10,000,000	\$ 1,016,670	15.14%	1.08%

Our debt capacity in FY 16/17 is a little more than \$15 million.  
The obligated \$6,040,078 represents 40% of our capacity



December 6, 2016

QZAB IV Committee  
School Planning Section  
North Carolina Department of Public Instruction  
6319 Mail Service Center  
Raleigh, NC 27699-6319

RE: Sparta Elementary School Academy Partnership Agreement

Dear QZAB IV Committee:

Children Incorporated has shared a long and productive relationship with Alleghany County Public Schools. We began partnering first with Piney Creek Elementary School in 1972, and then Glade Creek Elementary School in 1973, then Sparta Elementary School in 1974, and finally Alleghany County High School in 1987.

We changed our computer system; financial records prior to 1998 are archived and are not easily accessible. However, I can share that the financial contributions provided to Alleghany County Public School students from Jan. 1998 through Nov. 2016 equals **\$1,403,868.38**. Regarding Sparta Elementary School in particular, we have provided a total of \$614,756.21 from Jan. 1998 through Nov 2016. This averages to \$34,153.12 per year over the past 18 years. I understand that in order to apply for Qualified Zone Academy Bonds funding, schools need to have a 10% match from a private partner. **Based on our long history of providing cash donations to Sparta Elementary School, we are comfortable pledging our support of at least \$5,000 per year over the next 14 years to the students at Sparta Elementary School.**

We support Sparta Elementary School's renewed mission to prepare all students to attend college, either at a university or community college. The renovations and repairs to the school will provide students a positive learning environment that demonstrates to them that education is valued in this community – and so are they. The cash donations we provide will help complete the mission to provide all the necessary resources for students to see college as a realistic option.

We look forward to our continued partnership with Alleghany County Public Schools and hope that our next 44 years will be as fruitful as the first.

Sincerely,

Ronald H. Carter  
President & Chief Executive Officer

## RESOLUTION

**WHEREAS**, pursuant to 16 N.CAC. 61-1.0111, the Alleghany County Board of Education is engaged in the consideration of an application for a Qualified Zone Academy Bond (QZAB) for funding renovations and repairs at Sparta Elementary School; and

**WHEREAS**, the Board of Commissioners of Alleghany County will commit on December 5, 2016 to be responsible for bonding indebtedness not to exceed \$1,375,000.00 if the QZAB application is approved; and

**WHEREAS**, the application for the QZAB funding responds to the educational needs of the children and families in Sparta Elementary School; and

**WHEREAS**, the projects identified for repair or renovation at Sparta Elementary School meet the eligibility requirements for QZAB funding; and

**WHEREAS**, all other requirements for the QZAB application have been met,

**IT IS THEREFORE RESOLVED** that the Alleghany County Board of Education certifies the eligibility for Sparta Elementary School identified herein and directs the superintendent to submit a Qualified Zone Academy Bond application for Sparta Elementary School for a total amount not to exceed \$1,375,000.00 to fund renovations and repairs at this school.

This Resolution was duly adopted by the Alleghany County Board of Education on November 28, 2016.

ALLEGHANY COUNTY BOARD OF EDUCATION

  
Brad Mabe, Chair

11-28-16  
Date

# QUALIFIED ZONE ACADEMY BONDS PROGRAM

## APPLICATION FOR AUTHORIZATION

NOTE: A separate application is required for each individual project.

<b>Submittal Date:</b>	<b>Contact Person: Mr. Chad Beasley</b>
<b>LEA: Alleghany County Schools</b>	<b>Title: Superintendent</b>
<b>School: Sparta Elementary School</b>	<b>Address: 85 Peachtree St</b>
<b>Address: 450 N. Main St.</b>	<b>City: Sparta, NC 28675</b>
<b>City: Sparta, NC 28675</b>	<b>Phone/Fax: 336-372-4345/336-372-4204</b> <b>E-mail: <a href="mailto:chad.beasley@alleghany.k12.nc.us">chad.beasley@alleghany.k12.nc.us</a></b>

### Certification of Eligibility

The Board of Education of the above-named LEA certifies, through a board resolution dated November 28, 2016 that the school in which the proposed academy will be located has satisfied Criterion 1a or 1b and Criteria 2 through 4. Please check the appropriate boxes below.  
 Note: *A copy of the resolution must accompany this application.*

Criterion 1: Qualified by virtue of location or composition of student body

- Location
- a. The school is located in an Empowerment Zone or Enterprise Community.
- Composition of student body
- b. There is a reasonable expectation that, as of the date of issuance of the bonds, at least 35% of the students attending the school will be eligible for free or reduced-cost lunches under the National School Lunch Act.

Criterion 2: Qualified by virtue of private business contribution

- The eligible school has written commitment from private entities to make qualified contributions (over the term of the bonds) having a value, as of the date of issuance of the bonds, of not less than ten percent of the proceeds of the bond issue, to include such items as equipment for the academy, technical assistance in developing curriculum, teacher training, volunteer mentoring, internships, cash, and other items approved by the LEA. Providers of services or materials for the proposed project are not eligible as contributors to meet the 10% contribution requirement. Neither are governmental entities eligible.
- The application must also include an affidavit signed by the school Superintendent, financial advisors, bond counsels, and the 10% match partners stating that the value of the 10% match is below the fair market value offered by any entity providing similar projects or services.
- Note: *A copy of the written agreement must accompany this application.*

Criterion 3: Qualified by virtue of the characteristics of the program

The public school or academic program within the public school is established by and operated under the supervision of an eligible LEA.

I. Such school or program is designed in cooperation with business to enhance the academic curriculum, increase graduation and employment rates, and better prepare students for the rigors of college and the increasingly complex workforce;

2. Students within the academy are subject to the same academic standards and assessments as other students educated by the LEA; and

3. The comprehensive education plan of the program is approved by the LEA.

Criterion 4: Qualified by virtue of use of bond proceeds

For the purposes of this application, proceeds of the QZABs will be used for:

I. Rehabilitation and/or repair of the public school facility in which the qualified zone academy is located, which may include wiring and other infrastructure improvements related to providing technology; and/or

2. Provision of equipment related to the rehabilitation or repair, but not personal computers or similar technology.

Note: *A copy of the proposed spending plan and project schedule must accompany this application.*

Alleghany County Board of Education

Alleghany County Board of Commissioners

Brad Mabe Chair

Chair

Chad Beasley Secretary

Clerk

11-28-16 Date

Date

Please return original via certified mail postmarked no later than December 15, 2016 to:

QZAB IV  
School Planning Section  
North Carolina Department of Public Instruction  
6319 Mail Service Center  
Raleigh NC 27699-6319

**LEA:** Alleghany County Schools

**School:** Sparta Elementary School

**Project Description**

Alleghany County Schools is embracing the philosophy that we are going to prepare all of our students to continue their education beyond high school through a four-year university or community college program. All of our schools are going through a period of rejuvenation, both in terms of our facilities and in terms of the curriculum we offer to our students. We want to send our students the message that our community values education and we expect all of our students to share that belief in the power of education. Please see the list below of renovations and repairs planned for Sparta Elementary School

**Sparta Elementary School Projects**

HVAC replacement (classrooms/auditorium and Window replacements	\$835,000
Elevator	\$198,000
Asbestos Abatement	\$46,000
Bathroom Renovation	\$110,000
Contingency-10%	\$118,900
Technical Fee	\$67,000
Total:	\$1,375,000

**Purpose and Goals**

The purpose of utilizing the QZAB funding for repairs and renovations at Sparta Elementary School aligns with the aforementioned philosophy. As we make enhancements to our curriculum offerings, we also want to make improvements to our school facility. Our primary goal is to have 100% of our students from Alleghany County Schools graduate from high school and attend an institute of higher education. Making improvements to the school facilities sends a strong message to students and community members about the value we place on education in our community. At Sparta Elementary School, the renovations with the middle school would truly enhance outdated facilities and address safety and accessibility concerns. The current building represents hazards to both students and community members. These renovations would bring our school to compliance with current North Carolina building code.

**Target Population**

The target population is the entire PK-8 student body at Sparta Elementary School, which includes approximately 600 students. Every child will benefit from the repairs and renovations planned for Sparta Elementary School. Renovations to the 900+ seat auditorium will also benefit Alleghany County community members.

### **Curriculum Enhancement**

As we go through the process of repairing and renovating Sparta Elementary School, we will also be making improvements to the curriculum we offer to our students. We are increasing the amount of rigor in all of our courses to better prepare students for success in post-secondary schools. We are adding opportunities for students to take more challenging courses. Each grade level will utilize benchmark assessments to determine the pace and level of instruction necessary for each individual child.

### **Partnership with Business**

Sparta Elementary Schools is fortunate, indeed, to have had Children Incorporated as a business partner over the last 43 years. Over the last fifteen years, Children Incorporated has given over \_\_\_\_\_ to improve the opportunities for the students we serve in Allegheny County Schools. At Sparta Elementary School, Children Incorporated has given \_\_\_\_\_ over the last fifteen years. As evidenced from the enclosed letter of support, Children Incorporated is willing to pledge more than enough money to cover the 10% match required for participation in the QZAB program.

### **Administration and Management**

The administration of the program itself will be covered by existing central office and school staff.

VALUE OF 10% MATCH  
AFFIDAVIT

We the undersigned, agree that the value of the contribution pledged by the private business partner(s) to match 10% of the value of the gross proceeds of the QZABs is below the fair market value offered by any entity providing similar products or services.

\_\_\_\_\_ School Superintendent      Date: \_\_\_\_\_

\_\_\_\_\_ Financial Advisor(s)      Date: \_\_\_\_\_

\_\_\_\_\_ Bond Counsel(s)      Date: \_\_\_\_\_

\_\_\_\_\_ 10% Match Partner(s)      Date: \_\_\_\_\_

\_\_\_\_\_ 10% Match Partner(s)      Date: \_\_\_\_\_

Public Schools of North Carolina  
Qualified Zone Academy Bonds Program

PROPOSED SPENDING PLAN AND PROJECT SCHEDULE

LEA: Alleghany County Schools

Date: November 28, 2016

LEA Code: 030 School Code: 320 DSP Property Number (if known): \_\_\_\_\_

School: Sparta Elementary School

Grades \_\_\_\_\_

Name of Academy: Sparta Elementary School

Proposed Spending Plan

Administration cost and design fees: \$67,100.00

Renovation cost: \$1,307,900.00

Total project cost: \$1,375,000.00

Amount of QZAB authority requested: \$1,375,000.00

Cash contributions (if any) from partnering business (es) to be used for renovation: \$ 0

To comply with the Federal QZAB requirements, we understand that a commitment in the form of contracts for the renovation work with the architects / engineers or other third party for 10% of the funds must be made within 6 months and the remainder must be spent within 3 years after the issue of QZAB bonds. Signed: \_\_\_\_\_

Provide a written explanation clearly showing the means by which the district intends to repay the bond principal upon maturity. The Alleghany County Board of Commissioners agreed at their December 5, 2016 meeting to assume responsibility for repaying up to \$1,375,000.00 over the 10 year period.

Proposed Project Schedule

Date of design start: Fall 2016

Date of renovation start: Spring 2017

Estimated completion date: Fall 2017

## **DRAFT GUIDELINES FOR PUBLIC COMMENT**

For discussion at Board of Commissioners Meeting

Public comment session 1:

- Proposed agenda item “Public Comment on Agenda Items”
- 15 minutes allotted in total
- Board action required to extend allotted time

Speaker guidelines

- Guideline #1 – Anyone who wishes to speak will have the opportunity to do so
- Each individual speaker limited to 3 minutes
- Anyone speaking on behalf of 3 or more people limited to 5 minutes  
(Must have note, text or email from the other 2 parties)
- Please state your name for the record
- Please limit your comments to relevant meeting agenda items
- Please direct all comments to the Board of Commissioners
- Please be civil with all comments
- Please remain quiet in the audience

Public comment session 2:

- Proposed agenda item “Public Comment” or “Open Public Comment”
- 30 minutes allotted in total
- Board action required to extend allotted time

Speaker guidelines

- Guideline #1 – Anyone who wishes to speak will have the opportunity to do so
- Each individual speaker limited to 3 minutes
- Anyone speaking on behalf of 3 or more people limited to 5 minutes  
(Must have note, text or email from the other 2 parties)
- Please state your name for the record
- Please direct all comments to the Board of Commissioners
- Please be civil with all comments
- Please remain quiet in the audience

Commissioner Irwin said he doesn't mind doing this if the Commissioners are going to follow through with this. He stated that he doesn't want to waste the Planning Board's time. He said that he doesn't know if he wants to limit it to loud music. He asked if there is anything else the Planning Board needs to look at.

Chair Smith said there is a motion and a second. The Board voted on the motion. Vote 4:1 (Bobby Irwin).

The County Manager asked the Board to think about exemptions with the noise. He provided an example of homecoming and the noise that generates. Commissioner Evans mentioned the homecoming game does not go past 11:00pm.

Commissioner Irwin said the Commissioners aren't looking deep enough.

County Manager Don Adams presented the Town's Nuisances and Weeds Ordinance at the request of the Board.

Chair Smith said that conversations have occurred with this Board about two of these issues; accumulation of trash which is the result of the absence of trash containers or overflowing closed trash containers and the open storage of discarded furniture, refrigerators, stoves, glass, building materials, building rubbish or similar items.

Commissioner Irwin read through the Ordinance particularly the sections about trash/garbage, appliances and burned structures are some concerns he has. He said that the Town has worked on their areas. He read a portion of the Ordinance. He used an example at the top of Twin Oaks Mountain. He continued reading portions of the Ordinance. He said these are a few of the things he was referring to. He commended the Town for moving forward. He said he would like the Planning Board to study something like this if there is support for it. He stated his appreciation to the County Manager for getting this information.

Commissioner Leys asked Commissioner Irwin if he has any recommendations. Commissioner Irwin answered if the Board is interested then have the Planning Board look at something like the Town has but he doesn't want to waste their time for only one Commissioner.

Chair Smith said he has looked at the trash/garbage section and open storage of furniture, appliances, building materials/rubbish. Commissioner Irwin said he likes the section about the burned structures. Chair Smith said he would not be opposed for the Planning Board to look at this Ordinance regarding the items mentioned tonight. Commissioner Irwin added to particularly look at those areas and any other thing they would consider.

Commissioner Evans asked about the section regarding creating an environment for unhealthy circumstances.

Commissioner Irwin agreed that would be an excellent one to add.

Commissioner Leys explained that some of these sections have costs the Town and the County money.

Commissioner Davis talked about if the owner couldn't afford to clean it up then is it up to the County. The County Manager explained if they couldn't clean it up, then the County would and pass the costs along to the property owner. The County Manager explained with the Town's two examples, one recouped the money and one was not. The County Manager talked about the need to look at resources to accomplish this and put the resources with it.

Commissioner Irwin made a motion to have the Planning Board look at the Town's Ordinance particularly about accumulated trash/garbage, accumulated garbage creating a public health issue, discarded appliances, burned structures and anything else the Planning Board deems appropriate to make a recommendation to the Commissioners.

Commissioner Evans asked if they are going to create an ordinance. Commissioner Irwin said to make recommendations.

AN ORDINANCE AMENDING THE  
CODE OF ORDINANCES OF THE TOWN OF SPARTA  
WITH RESPECT TO NUISANCES AND WEEDS PROVISIONS

**BE IT ORDAINED** by the Town Council of the Town of Sparta, North Carolina, that the Code of Ordinances of the Town of Sparta be amended as follows:

**Part 1.** That Title IX – General Regulations, Chapter 92: Health and Sanitation; Nuisances, is hereby rewritten to read as follows:

Nuisance Conditions

(a) Unlawful Conditions Enumerated.

The following enumerated and described conditions, or any combination thereof, are hereby found, deemed, and declared to constitute a detriment, danger and hazard to the health, safety, morals and general welfare of the inhabitants of the Town and are found, deemed and declared to be public nuisances wherever the conditions may exist and the creation, maintenance or failure to abate any nuisances is hereby declared unlawful:

1. Within an area of residential or business property, any weeds or other vegetation having an overall height of more than eighteen (18) inches above the surrounding ground, provided that the following shall not be considered to be a part of this condition: trees and ornamental shrubs; cultured plants; natural vegetation on undeveloped property that is not a threat to the character of surrounding properties; vegetation which borders streams and rivers to a distance of 25 feet from top of the streambank; income producing or farm-related products, to include hay and Christmas trees; and flowers, and growing and producing vegetable plants, to include community gardens.
2. Any accumulation of trash and/or garbage which is the result of the absence of trash or garbage containers, or overflowing or improperly closed trash or garbage containers;
3. Accumulation in an open place of hazardous or toxic materials and chemicals.  
**Toxic waste** is waste material that can cause death, injury or birth defects to living creatures. It spreads quite easily and can contaminate lakes and rivers and atmosphere. The term is often used interchangeably with “hazardous waste”, or discarded material that can pose a long-term risk to health or environment.
4. An open place of concentration of combustible items such as mattresses, boxes, paper, automobile tires and tubes, garbage, trash, refuse, brush, old clothes, rags, or any other combustible materials or objects of a like nature;
5. Any accumulation of garbage, rubbish, trash, or junk causing or threatening to cause a fire hazard, or causing or threatening to cause the accumulation of

stagnant water, or causing or threatening to cause the inhabitation therein of rats, mice, snakes, mosquitoes, or vermin prejudicial to the public health.

6. Any accumulation of animal or vegetable matter that is offensive by virtue of odors or vapors or by the inhabitation therein of rats, mice, snakes, or vermin of any kind which is or may be dangerous or prejudicial to the public health.
7. The open storage of any discarded ice box, furniture, refrigerator, stove, glass, building materials, building rubbish or similar items.
8. Any condition detrimental to the public health which violates the rules and regulations of the Alleghany County Health Department, and/or Appalachian District Health Departments.
9. Any building or other structure which has been burned, partially burned or otherwise partially destroyed and which is unsightly or hazardous to the safety of any person, is a continuing fire hazard or which is structurally unsound to the extent that the Town Manager or his designee can reasonably determine that there is a likelihood of personal or property injury to any person or property entering the premises.
10. Any condition which blocks, hinders, or obstructs in any way the natural flow of branches, streams, creeks, surface waters, ditches, or drains, to the extent that the premises is not free from standing water.
11. The outside or outdoors use of any furniture originally designed or intended for interior use such as, but not limited to, couches, sofas, chairs, recliners or other like items.

(b) When any condition in violation of this section is found to exist, such persons as may be designated by the Town Manager or the Town Council, shall give notice to the owner of the premises to abate or remove such conditions within ten (10) days. Such notice shall be in writing, shall include a description of the premises sufficient for identification and shall set forth the violation and state that, if the violation is not corrected within ten (10) days, the Town may proceed to correct the same as authorized by this section. Service of such notice shall be by any of the following methods:

1. By delivery to any owner personally or by leaving the notice at the usual place of abode of the owner with a person who is over the age of sixteen (16) years and a member of the family of the owner;
2. By depositing the notice at the United States Post Office addressed to the owner at his last known address with postage prepaid thereon;
3. By posting and keeping posted, for ten (10) days, a copy of the notice, in placard form, in a conspicuous place on the premises on which the violation exists, when notice cannot be served by method (1) and (2).

(c) If the owner of any property fails to comply with a notice given pursuant to this section, within ten (10) days after the service of such notice, he shall be subject to prosecution for violation of this ordinance in accordance with law and each day that such failure continues shall be a separate offense. In addition, the Town Manager or designee may have the condition described in the notice abated, removed or otherwise corrected and all expenses incurred thereby shall be chargeable to and paid by the owner of the property and shall be collected as taxes and levies are collected as set forth in NCGS 160A-193. All such expenses shall constitute a lien against the property on which the work was done.

(d) The procedure set forth in this chapter shall be in addition to any other remedies that may now or hereafter exist under law for the abatement of public nuisances, and this chapter shall not prevent the Town from proceeding in a criminal action against any person, firm or corporation violating the provisions of this chapter as provided in N.C. G. S. 14-4."

(e) In accordance with the NCGS 160A-175 and the Town of Sparta Code of Ordinance violation of this chapter shall subject the offender to the penalty provisions of section 10.99

**Part 2.** All ordinances in conflict with the provisions of this Ordinance are hereby repealed to the extent of such conflict.

**Part 3.** This Ordinance shall become effective upon its adoption by the Town Council of the Town of Sparta, North Carolina.

**ADOPTED** this the 7th day of August, 2012

**ATTEST**

Town Clerk

Mayor

STATE OF North Carolina  
COUNTY OF Alleghany

**AGREEMENT FOR SERVICES  
WITH LOCAL GOVERNMENT  
"FIXED FEE" CONTRACT**

**THIS AGREEMENT**, made and entered into this 7th day of July, 2015 by and between the Town of Sparta, herein and after referred to as the Local Government and Benchmark CMR, Inc., a North Carolina Company located in Charlotte, North Carolina.

**WITNESSETH:**

**WHEREAS**, Benchmark CMR, Inc. has expertise in response to the request pertaining to same; and

**WHEREAS**, the Local Government and Benchmark CMR, Inc. desire to memorialize Benchmark CMR, Inc.'s proposal and award of the contract,

**NOW THEREFORE**, the Local Government and Benchmark CMR, Inc. agree as follows:

- 1. SCOPE OF SERVICES:** Benchmark CMR, Inc. agrees to provide and perform for the Local Government all of those services stipulated in the Scope of Services attached to this contract and which is hereby incorporated as a part of this contract as if fully set forth herein.
- 2. COMPENSATION FOR SERVICES:** In the provision of the aforementioned services, Benchmark CMR, Inc. shall receive compensation at a rate of \$68.00 an hour for services rendered in Fiscal Year 2016. This fee shall be paid to Benchmark CMR, Inc. in accordance with Section 3 below. Any different or additional Scope of Services approved and authorized by the Local Government in advance shall be compensated when authorized in accordance with the terms agreed to by both parties in a formally executed Contract Addendum.
- 3. METHOD OF PAYMENT:** By the fourth (4th) day of each four week billing cycle, Benchmark CMR, Inc. shall prepare and submit to the Local Government an invoice statement of the fee stated in Section 2 above. The Local Government shall compensate Benchmark CMR, Inc. for services performed within fourteen (14) days of the date of said invoice statement
- 4. TERMINATION OF CONTRACT FOR CAUSE:** If Benchmark CMR, Inc. shall fail to fulfill in a timely, professional and proper manner all obligations under this contract, or should Benchmark CMR, Inc. violate any of the covenants, agreements, or stipulations of this contract, the Local Government shall have the right to terminate this contract immediately by giving written notice to Benchmark CMR, Inc. of such termination and specifying the effective date thereof. In a like manner, Benchmark CMR, Inc. shall have the right to terminate this contract immediately by giving written notice to thereof. In such event, all finished or unfinished documents, data, studies, surveys, drawings, maps, models, photographs and reports prepared by CMR Services under this contract shall, at the option of the Local Government, become the property of the Local Government, and Benchmark CMR, Inc. shall be entitled to receive just

RECEIVED  
JUL 27 2015  
TOWN OF SPARTA

and equitable compensation for any work satisfactorily completed pursuant to this contract. However, the Local Government shall not be obligated to pay any remaining charges for work satisfactorily completed where there exists a right in favor of the Local Government for refund, reimbursement or offset in connection with any obligations arising from Benchmark CMR, Inc. to the Local Government.

5. **NO HIRING:** Throughout the term of this Agreement and for a period of one year after the termination or expiration of this Agreement, Local Government and Benchmark CMR, Inc. agree not to employ, solicit or offer employment, either directly or indirectly (including without limitation, through the use of any third party) to any employee of the other, without the prior written consent of the other.

6. **LEGAL REMEDIES:** Benchmark CMR, Inc. shall not be relieved of any liability to the Local Government for damages sustained by the Local Government by virtue of any breach of this contract by Benchmark CMR, Inc. It is specifically understood that the Local Government may withhold any payments to Benchmark CMR, Inc. for the purpose of offset until such time as the exact amount of damages due the Local Government from Benchmark CMR, Inc. is determined. The Local Government otherwise reserves all legal remedies as may be provided by law.

7. **CHANGES:** The Local Government may, from time to time, request changes in the Scope of Services of Benchmark CMR, Inc. to be performed hereunder. Such changes, including any increase or decrease in the amount of Benchmark CMR, Inc.'s compensation which may be mutually agreed upon between the Local Government and Benchmark CMR, Inc. shall be incorporated in written amendments to this contract after appropriate authorization as called for in Section 2 of this contract.

8. **EQUAL EMPLOYMENT OPPORTUNITY:** Benchmark CMR, Inc. shall not discriminate against any employee or applicant for employment on account of race, color, religion, sex, national origin, age, because of handicapping condition, or qualified special disabled veterans, veterans of the Vietnam era and any other veterans who served on active duty during a war or in a campaign or expedition for which a campaign badge has been authorized. Benchmark CMR, Inc. shall take affirmative action to ensure equal employment opportunity with respect to all of its employment practices.

9. **FEDERAL AND STATE COMPLIANCE:** Benchmark CMR, Inc. acknowledges responsibility for compliance with any and all applicable corporate, partnership or individual taxation laws. Benchmark CMR, Inc. shall pay all applicable taxes and insurance premiums stipulated by applicable law and shall hold harmless the Local Government for the payment thereof. Benchmark CMR, Inc. acknowledges exemption from withholding of applicable taxes or other deductions from compensation agreed to in Section 2 of this contract. Benchmark CMR, Inc. agrees to furnish Federal Form W-9, upon execution of this contract and prior to issuance of any compensation from the Local Government.

10. **INSURANCE:** Benchmark CMR, Inc. shall maintain general liability insurance with policy limits of at least \$1,000,000.00 per incident/\$2,000,000.00 aggregate and shall maintain

Worker's Compensation Insurance as required under North Carolina law. Insurance certificates will be provided to the Local Government before any work under this contract commences.

11. **ENTIRE AGREEMENT:** This is the entire agreement between the parties and there are no terms, conditions, representations or warranties relating to the work to be performed hereunder which are not specifically set forth herein.

IN WITNESS WHEREOF, the parties have executed this agreement as of the day and year first above written.

ATTEST

THE LOCAL GOVERNMENT

Bryan Edwards  
Signature

BY: John N. Miller  
Signature

Bryan Edwards  
Print or Type name  
07-10-2015

Mayer  
Title

This instrument has been pre-audited in a manner required by applicable law.

Debra Christy  
Finance Officer

ATTEST

BENCHMARK CMR, INC.

Cindy Ramsey  
Signature

BY: Richard B. Smith  
Signature

7/22/15  
Date

7/22/15  
Date

Cindy Ramsey  
Name

Richard B. Smith, Managing Partner  
Name

**ATTACHMENT  
SCOPE OF SERVICES**

**Town of Sparta  
CODE ENFORCEMENT SERVICES**

Benchmark CMR, Inc. will continue to provide code enforcement for the Town of Sparta. In providing this service, the Town can expect to receive the following services in execution of the Contract.

**Code Enforcement Services**

- Provision of a Code Enforcement Officer to enforce violations of the Town's existing property maintenance and minimum housing, and non-residential buildings codes along with any other ordinances which are mutually agreed upon by the Town and Benchmark CMR, Inc.
- The Code Enforcement Officer will be available on an on-call, as needed basis, as may be flexibly worked out between the Town Planning Director and the Code Enforcement Officer
- The Code Enforcement Officer shall be available to attend any Town Board of Commissioners meetings deemed necessary by Town officials.
- The Code Enforcement Officer will be an employee of Benchmark CMR, Inc. and as such, Benchmark CMR, Inc. shall be responsible for providing all employee wages and benefits including, but not limited to, liability insurance, health insurance, transportation for staff, cell phone, and training.

Under this agreement the Town of Sparta agrees to the following:

- Provide access to local tax records, Geographic Information Systems, tax maps, copies of all pertinent ordinances, or other items deemed necessary in the completion of duties associated with the execution of this contract.

**Alleghany County  
Budget Amendment  
General Fund  
#5**

Be it resolved by the Alleghany County Board of Commissioners  
that the following amendment be made to the Budget Resolution  
for the fiscal year ending June 30, 2017.

Description	Debit	Credit
Amendment Explanation: To budget for increase VSO to 40 hours per week		

**Expenditures:**

Salary	10-607-0200	2,823
FICA	10-607-0500	216
Retirement	10-607-0700	208

**Revenues:**

Appr. Fund Balance	3,247
10-335-1000	

	<b>Over-all Budget</b>
Total Appropriation in Current Budget	15,862,683
Amount of Debit/Credit of above Amendment	3,247
	15,865,930

We the Board of County Commissioners of Alleghany County hereby  
approve the changes in the Budget as indicated above, and have made entry of  
these changes on the minutes of said Board, this the 19th day of December, 2016.

\_\_\_\_\_  
Budget Officer

\_\_\_\_\_  
Chairman, Board of  
County Commissioners

## Proposed Budget Retreat Schedule

Thursday January 26, 2017

- 9am to 12 pm Budget Review
- Lunch from 12pm to 1pm
- 1pm General Board Discussions

Friday January 27, 2017

- 9am to 12pm

Meet with:

Karen Evans Finance Director,  
Rita Miller Tax Administrator,  
Dale Caveny Economic Development,  
Chad Beasley Superintendent.