



Chair Mark Evans called the meeting to order. Commissioner John Irwin led the pledge and Commissioner Larry Prince gave the invocation.

Commissioner Bobby Irwin made a motion to approve the agenda. Commissioner Larry Prince seconded. Vote 5:0

AGENDA
Monday, September 18, 2017
10:00 am

10:00 Meeting Called to Order, Pledge of Allegiance and Invocation
Motion on Agenda for September 18th, 2017 Meeting
Motion on Minutes from August 21st Meeting

- A. 10:05 Spotlight Business, Kate, Ink – Kate Pulley
- B. 10:15 Allegheny Lives – Charles Rudy and Bob Bamberg
- C. 10:25 Public Agenda Comments
- D. 10:40 Rita Miller, Tax Administrator – (Page 1-12)
 - 1. Auto Refunds-VTS System - **Action Requested**
 - 2. Auto Releases- Old System - **Action Requested**
 - 3. Real Releases - **Action Requested**
 - 4. Real Refunds - **Action Requested**
 - 5. Tax Collection Report
 - 6. Enforced Collection Report
 - 7. Payment Agreement Report
 - 8. GAP Billing Presentation
- E. 10:50 Social Services
Re: Food and Nutrition Update
- F. 11:00 Karen Evans, Finance Officer and April Hamm, Human Resources
Re: Personnel Policy Follow-up (**Action Requested**) (Page 13-16)
- G. 11:10 Karen Evans, Finance Officer
 - 1. Resolution for Capital Loan (**Action Requested**) (Page 17-23)
 - 2. General fund budget amendment #2 in the amount of \$2,750 (**Action Requested**) (Page 24)
 - 3. General fund budget amendment #3 in the amount of \$20,000 (**Action Requested**) (Page 25)
- H. 11:15 Amy Lucas and Aaron Ray Tompkins, Ag Extension
Re: Update on 4-H program and Ag Extension Office
- I. General Business
 - 1. Conditional Power Application (**Action Requested**) (Page 26)
- J. Public Comments – 30 minutes
- K. County Manager Comments
- L. Commissioners Comments
- M. Adjourn

Commissioner Tom Smith made a motion to approve the minutes. Commissioner John Irwin seconded. Vote 5:0

Kate Irwin, went over all that she does in her graphic design business, Kate Ink. She showed some of her projects and designs to the Board as she went through her website.

Charles Rudy and Kathy Lenahan from Alleghany Lives went over some of the statistics about suicide for Alleghany County and some of the events the group coordinate in the County to bring awareness.

Tax Administrator, Rita Miller went over the auto refunds and releases as well as the real property releases and refunds.

Commissioner Larry Prince made a motion to approve the releases and refunds. Commissioner John Irwin seconded. Vote 5:0

Rita Miller next went over the tax collection, enforced collection, payment agreement reports. Then she went over two requests for late approval for disable veteran exemption application.

Commissioner Tom Smith made a motion to approve request. Commissioner Larry Prince seconded. Vote 5:0

Rita Miller explained the second disabled veteran exemption. She noted the recommended date was January 1st and the Tax Office didn't receive it until June 7th.

Commissioner Larry Prince said he felt if they began making exceptions they would have to for others. Th board decided not to vote to approve the exemption, but emphasized for them to try again next year with everything in order.

Rita Miller and Karena Greene presented information to the Board on the collection of the new GAP bill from the State.

Marsha Hudson, Food and Nutrition specialist for the department of social services, went over the eligibility for each program and explained some misconception about some food and nutrition programs.

April Hamm, Human Resource officer, went over each area of the Personnel Policy and explained the changes.

Commissioner John Irwin asked about employee performance reviews.

April Hamm noted that had been a discussion with the County Manager, but they felt they were not ready for that just yet. She said she wanted to gather more knowledge and education about different types of reviews.

Commissioner Bobby Irwin made a motion to approve the personnel policy effective October 1st. Commissioner Larry Prince seconded. Vote 4:1 (Commissioner John Irwin)

Finance Officer Karen Evans went over the resolution for the capital loan.

Commissioner John Irwin made a motion to approve the resolution. Chair Mark Evans seconded. Vote 5:0

Karen Evans went over general fund budget amendment #2 in the amount of \$2,750 to budget for additional audit services required by the state.

Commissioner Tom Smith made a motion to approve general fund budget amendment #2. Commissioner John Irwin seconded. Vote 5:0

Karen Evans explained General Fund budget amendment #3 for additional money to be allocated the Alleghany Memorial Hospital in the amount of \$20,000.

Chair Mark Evans clarified that the money would not be paid to the hospital, but to the capital campaign.

Commissioner Bobby Irwin made a motion to approve General Fund budget amendment #3. Commissioner John Irwin seconded. Vote 5:0

Amy Lucas Extension Director gave an update of the NC State Extension office in Alleghany County. They went over their main goals in the community. Aaron Ray Tompkins Agriculture Spoke about some efforts that he is over and how they are growing.

Travis Dalton, Building Inspector explained the need for a conditional power application in the inspections office. He went over different instances where people were doing it illegally or having to redo things once the power was on. He suggested giving them this option to keep things safe.

Commissioner Larry Prince made a motion to approve the application. Commissioner John Irwin seconded. Vote 5:0

County Manager Mike James congratulated Steven Crouse on his new job. Thanked Brandon Jones, Bonnie Pruitt, and Johnny Seagraves for going above and beyond. He then reminded the Board of the Sheriff's safety day on Wednesday from 12 to 3 pm. He went on to remind the Board about the dates for the North Carolina Court of Appeals. Next, he discussed the idea of using a Consent agenda at regular Board meetings and asked for feedback on the topic.

Commissioner John Irwin wanted to inform the public that the commissioners have limited powers.

Commissioner Prince recommended noted during the budget process he was wanting to see a 3% decrease for each department and he felt not filling open position for a while would be one way to achieve that goal and it would allow time to see if the position is really needed.

Commissioner Bobby Irwin noted the Higgins building needed attention. He went on to talk about guardrails throughout the community and the responsibility from the DOT to consider those areas.

Commissioner Tom Smith spoke about the Edwards property money once it is sold and thought maybe some local organizations may benefit from some of the money. He went on to say he felt Mrs. Edwards needed to be well recognized and thanked for her donation to the county.

Chair Mark Evans noted the memorial brick sale from the Veterans Advisory Committee are now on sale and they are set up in the register of Deeds office on Mondays and Fridays from 8 am to 12 pm.

Commissioner Larry Prince made a motion to adjourn. Commissioner John Irwin seconded. Vote 5:0

Respectfully submitted,

Attest:

Lauren Linker
Clerk to the Board

Mark Evans
Chair