

The Alleghany County Board of Commissioners met in regular session on Monday, June 20, 2016, at 10:00 am in the Board Meeting Room of the County Administration Building, 348 South Main Street, Sparta, North Carolina.

Present: Chair Tom Smith, Vice-Chair Karen Leys, Commissioner Larry Davis, Commissioner Mark Evans, Commissioner Bobby Irwin, County Manager Don Adams, County Attorney Donna Shumate, and Clerk to the Board Lauren Linker.

Chair Smith called the meeting to order, led the Pledge of Allegiance and offered the Invocation.

Chair Smith stated there needed to be an addition to the end of the agenda after the closed session. He requested to add "County Manager Resignation Organizational Discussion."

Commissioner Irwin made a motion to approve the addition to the agenda. Commissioner Evans seconded. Vote 5:0

Commissioner Davis made a motion to approve the agenda for this June 20<sup>th</sup> meeting. Commissioner Leys seconded. Vote 5:0

AGENDA  
Monday, June 20, 2016  
10:00 AM

10:00 Meeting Called To Order, Pledge of Allegiance and Invocation  
Motion on Agenda for June 20, 2016, Meeting

10:05 A. Rita Miller, Tax Administrator

1. May Releases and Refunds - Standard release and refund of both automobile and real property taxes due to reasons listed on the report. Actions Requested – Vote on releases and refunds.
2. May Collections Report - Monthly 2016 collection rates compared to 2015 and 2014 monthly collection rates. No action requested.
3. Enforced Collections Report – Summarizes enforced collections for the month of May 2016. No action requested.
4. Payment Agreement Report - List of people with payment agreements who did not make payments. No action requested.
5. Request for Release of Residential Solid Waste Fee – Action Requested – Vote on the release.
6. Request for Release of Residential Solid Waste Fee – Action Requested – Vote on the late applications.

10:20 B. General Business

1. Quilters Guild Proclamation

Proclamation in recognition of 20 years of service to Alleghany County and to proclaim July as Quilters Guild Month for the County. Action Requested - Approve proclamation in recognition of July being Quilters Guild Month in Alleghany County.

2. Proposed Alleghany County Substance Abuse Policy

General discussions regarding the proposed policy. The plan will be presented for adoption after the FY 2016-17 Budget is adopted.

3. Virginia / Carolina Water Authority Board Appointment

Larry Davis' appointment expires June 30, 2016. Action Requested – Vote on re-appointing Larry Davis onto the authority for a 3 year term as an Alleghany County Commissioner.

4. Year End Budget Amendments

There are several year end budget amendments requested. The proposed budget amendments are included in the agenda packet. Actions Requested – Vote on the requested year end budget amendments.

- C. Public Comments—30 minutes
- D. Commissioners Comments
- E. Closed Session – NCGS 143.318.11 (a) (6)-Personnel  
County Manager Resignation Organizational Discussion (Addition)
- F. Adjourn

Rita Miller, Tax Administrator, discussed the May refunds. She stated that through the Vehicle Tax System there was a total of \$905.37.

Commissioner Davis made a motion to approve the refunds. Commissioner Leys seconded. Vote 5:0

Rita went over the releases and refunds under the old Vehicle Tax System. There was a \$60 release and a \$56.98 refund.

Commissioner Evans made a motion to approve the releases and refunds under the old Vehicle Tax System. Commissioner Leys seconded. Vote 5:0

Rita then went over the Real Property Releases. She stated that there was one for a total of \$35.99.

Commissioner Leys made a motion to approve the Real Property Releases. Commissioner Evans seconded. Vote 5:0

Rita continued with the Real Property Refunds which totaled to \$462.59.

Commissioner Evans made a motion to approve the Real Property Refunds. Commissioner Davis seconded. Vote 5:0

Rita went over the collection rates, the motor vehicle collection rate, then the enforced collections and the payment agreements. She then went over a request for release of residential solid waste. She stated the property was an estate located at 286 McKinley Rd. She said the property was uninhabitable according to Tax Office staff with all taxes up to date.

Commissioner Leys made a motion to approve the request for release of solid waste at 286 McKinley Rd. Commissioner Davis seconded. Vote 5:0

Rita explained the next request for release of residential solid waste. She stated that the Tax Office had visited the property and it appeared to be uninhabitable and had not been lived in since 2010.

Commissioner Davis made a motion to approve the release of residential solid waste fee for 8671 NC HWY 113. Commissioner Leys seconded. Vote 5:0

Commissioner Evans made a motion to approve the request for release of solid waste at 8671 NC HWY 113. Commissioner Leys seconded. Vote 5:0

Commissioner Leys presented the Alleghany Quilters Guild with the proclamation declaring the month of July as the Alleghany Quilters Guild month for their 20<sup>th</sup> Anniversary. .

Commissioner Leys made a motion to approve to proclamation. Commissioner Irwin seconded. Vote 5:0

County Manager Don Adams went over the new proposed substance abuse policy.

Commissioner Irwin asked what the background check included.

County Manager Don Adams stated it would be a National check, a sex offender check and a State check.

County Manager Don Adams explained that the Virginia North Carolina Water Authority is asking that the Board of Commissioners reappoint Commissioner Davis for another term.

Chair Smith asked Commissioner Davis if he would like to continue serving on the Water Authority.

Commissioner Davis stated yes he would like to continue serving.

Commissioner Evans made a motion to approve Commissioner Davis to continue serving on the VA NC Water Authority. Commissioner Irwin seconded. Vote 5:0

County Manager Don Adams went over the year end budget amendments. General Fund Budget Amendment #24 in the amount of \$4,418 to budget for insurance proceeds for the Law Enforcement Center damage.

Commissioner Davis made a motion to approve General Fund Budget Amendment #24 in the amount of \$4,418. Commissioner Evans seconded. Vote 5:0

General Fund Budget Amendment #25 in the amount of \$6,366 to budget for additional work at the Law Enforcement center.

Commissioner Irwin made a motion to approve General Fund Budget Amendment #25 in the amount of \$6,366. Commissioner Leys seconded. Vote 5:0

General Fund Budget Amendment #26 in the amount of \$13,888 to budget for additional part-time salaries in EMS.

Commissioner Evans made a motion to approve General Fund Budget Amendment #26 in the amount of \$13,888. Commissioner Leys seconded. Vote 5:0

General Fund Budget Amendment #27 in the amount of \$844 to budget for more than 26 pay periods for Roaring Gap Deputies.

Commissioner Evans made a motion to approve General Fund Budget Amendment #27 in the amount of \$844. Commissioner Leys seconded. Vote 5:0

General Fund Budget Amendment #28 in the amount of \$20,000 to budget for additional boarding of prisoners and juvenile housing.

Commissioner Leys made a motion to approve General Fund Budget Amendment #28 in the amount of \$20,000. Commissioner Evans seconded. Vote 5:0

General Fund Budget Amendment #29 and School capital project fund Budget Amendment #1 in the amount of \$30,000 to budget for the transfer.

Commissioner Davis made a motion to approve General Fund Budget Amendment #29 and School capital project fund Budget Amendment #1 in the amount of \$30,000. Commissioner Leys seconded. Vote 5:0

TDA Fund Budget Amendment #2 in the amount of \$8,900 to budget for an increase in occupancy tax.

Commissioner Evans made a motion to approve TDA Fund Budget Amendment #2 in the amount of \$8,900. Commissioner Leys seconded. Vote 5:0

Transfer Facility Fund Budget Amendment #1 in the amount of \$8,300 to budget for insurance proceeds.

Commissioner Davis made a motion to approve Transfer Facility Fund Budget Amendment #1 in the amount of \$8,300. Commissioner Evans seconded. Vote 5:0

Chair Smith opened the public comments. Seeing none he closed that section.

Commissioner Irwin stated some of the parkway work had already happened. He went over House Bill 539 and stated that it appears to take away from public schools and would like the public to be aware of it.

Commissioner Leys stated the Relay for Life was great. She went on to say Sandy Blevins worked so hard on the event and did a great job this year.

Chair Smith stated the Board was being asked to move into closed session.

Commissioner Evans made a motion to enter into closed session. Commissioner Davis seconded. Vote 5:0

Chair Smith stated that the Board was back from closed session.

County Manager Don Adams read his letter of resignation to the Board of Commissioners and the public.

Commissioner Irwin made a motion to accept County Manager Don Adams' letter of Resignation. Commissioner Davis seconded. Vote 5:0

Commissioner Leys praised County Manager Don Adams, his many years of service and dedicated hard work to Alleghany County.

Chair Smith explained how much County Manager Don Adams had accomplished in his 19 years of service and stated that he hated to see him go, but wished him all the best.

Commissioner Irwin stated the County Manager Don Adams has left a wonderful mark on this County in so many different ways. He stated that he was sad to see him go, but excited for him as well.

Chair Smith explained that the Board would be contacting the NCACC to receive help during the transition.

Commissioner Davis made a motion to pursue the NCACC to help through the process. Commissioner Leys seconded. Vote 5:0

Chair Smith explained in the County Managers absent the Chair would become the official liaison between the County departments and the Board.

Commissioner Irwin made a motion to appoint Chair Smith as the official liaison between County departments and the Board. Commissioner Leys seconded. Vote 5:0

Commissioner Evans made a motion to adjourn. Commissioner Leys seconded. Vote 5:0

Respectfully submitted,

Attest:

Lauren Linker  
Clerk to the Board

Tom Smith  
Chair