The Alleghany County Board of Commissioners met in regular session on Monday, April 15, 2013, at 10:00am in the Board Meeting Room of the County Administration Building, 348 South Main Street, Sparta, North Carolina.

Present: Chairman Larry Cox, Vice-Chair Tom Smith, Commissioner Larry Davis, Commissioner John Goudreau, Commissioner Karen Leys, County Attorney Donna Shumate, County Manager Don Adams and Clerk to the Board Karen Evans.

Chair Cox called the meeting to order, led the Pledge of Allegiance and a silent prayer.

Commissioner Leys made a motion to approve the agenda for this April 15, 2013, meeting. Commissioner Goudreau seconded the motion. Vote 5:0.

AGENDA
Monday, April 15, 2013
10:00 AM

10:00 Meeting Called To Order, Pledge of Allegiance and Silent Prayer
Motion on Agenda for April 15, 2013, Meeting
Motion on Minutes for April 1, 2013, Meeting

10:05 A. Rita Miller - Tax Administrator
   1. March Releases and Refunds - Standard release and refund of both automobile and real property taxes due to reasons listed on report. Actions Requested – Vote on releases and refunds.
   5. Late Exemption Application – The Blue Ridge Christian School is requesting that their application for tax exemption be accepted. Action Requested – Vote on accepting the late application. Note: Their actual exemption is determined by State law.
   7. Solid Waste Fees Release Request – Norma Carty is requesting that her household solid waste fee be released. Action Requested – Vote on the request.

10:20 B. Clark Hunter - Blue Ridge Development Center Manager (BDC)
   RE: Mr. Hunter will provide an update on local economic development activities. Mr. Hunter will also briefly discuss the Operational Management Agreement between the County and the BDC. No action requested. This agreement will be brought to the next meeting for discussion and possible action.

10:30 C. Linda Hash, Soil and Water Director
   RE: Soil and Water District Agreement. No action requested. This item will be brought to the next meeting for action.

10:40 D. Jim Heitzenrater, CEO Alleghany Memorial Hospital

10:50 E. John Blevins, Social Services Director

11:05 F. Randy Blankenship, Chief Building Inspector

11:15 G. General Business
   1. CDBG—Monthly Performance Status Report
      Required status report on housing program. No action requested.
   2. Home & Community Care Block Grant—Lead Agency & Board Appointments
      Action Requested – Vote on request from Alleghany Council on Aging that they be appointed as the Lead Agency for the Home & Community Block Grant and to approve the Advisory Board.
   3. Non-Profit Open Meeting Laws (159-39)
      County Attorney Donna Shumate will issue a legal opinion regarding open meeting laws as they pertain to non-profits. i.e. Hospitals. No action requested.
   4. Finance Office Job Description Modifications
      Action Requested – Vote on modifying the Assistant Finance Officer and Finance Accounting Technician job descriptions to include the words “Deputy Finance Officer”. This is needed to maintain their signatory capabilities.
   5. Sheriff’s Department Budget Amendment
Action Requested – Vote on Budget Amendment #10 in the amount of $14,000. These funds were used for bulldozer and excavator work due to a murder investigation.

6. Sheriff's Department Open Deputy Position, grade 62, $25,120.21
   Action Requested – Vote on the request to fill the position.

7. Sheriff's Department Open Jailer Position, grade 60, $22,784.85
   Action Requested – Vote on the request to fill the position.

8. QSCB Budget Amendment/Project Ordinance Amendment
   Action Requested – Vote on Budget Amendment #11 in the amount of $14,508 to be transferred to the Glade Creek School construction fund (QSCB). This transfer from the General Fund is necessary to offset projected interest that never occurred due to low interest rates. Sales tax refunds are used to offset these costs.
   Action Requested – Vote on the corresponding Alleghany County Project Ordinance Amendment – QSCB Fund.

9. Tax Office Budget Amendment
   Action Requested – Vote on Budget Amendment #12 in the amount of $587 to increase available funding for foreclosure costs. These costs are offset by fees collected during the foreclosure process.

10. Social Services/Daymark Building
    Action Requested – Vote on proceeding with maintaining Social Services in their current location and proceeding with finalizing lease arrangements with Daymark. This vote is for directional purposes only. Final documents will be brought back to another meeting for final approval.

11. FY 2013/14 Budget Requests Summary
    Basic summary of FY 2013/2014 budget requests will be presented.

H. Public Comments—30 minutes

I. Adjourn

Commissioner Davis made a motion to approve the minutes from the April 1, 2013, meeting. Commissioner Smith seconded the motion. Vote 5:0.

Rita Miller, Tax Administrator, presented the March auto releases

Commissioner Smith made a motion to approve the March auto releases. Commissioner Goudreau seconded the motion. Vote 5:0.

Rita Miller presented the March auto refunds.

Commissioner Goudreau made a motion to approve the March auto refunds. Commissioner Davis seconded the motion. Vote 5:0.

Rita Miller presented the March real property releases

Commissioner Leys made a motion to approve the March real property releases. Commissioner Goudreau seconded the motion. Vote 5:0.

Rita Miller presented the March real property refunds.

Commissioner Smith made a motion to approve the March real property refunds. Commissioner Goudreau seconded the motion. Vote 5:0.

Rita Miller presented the March 2013 collections’ report.

Rita Miller presented the enforced collection report for March.

Rita Miller presented the payment agreement report for March.

Chair Cox stated that these reports are helpful. He said thank you for doing them and to the Commissioner who requested them.

Commissioner Leys and Rita Miller talked about the Debt Set-Off Program’s amount is only for March.

Rita Miller presented a late application for the Blue Ridge Christian School. She explained there is an application with the letter, and they meet the requirements. She said she recommends approval.

Chair Cox and Rita Miller talked about they did not realize they had to apply and they do meet all of the requirements.
Commissioner Goudreau made a motion to approve. Commissioner Smith seconded the motion. Vote 5:0.

Rita Miller explained the process for a motor vehicle appeal including the person has to pay the taxes prior to submitting an appeal then if the Board approves the appeal, they get a refund. She talked about the appeal; tax bill—$3,490, appraisal—$800 and her recommendation, by looking at Kelly Blue Book and NADA, is $1,700. She talked about it is up to the Board to decide to take the appraised value, her recommendation or no action on the appeal.

Commissioner Goudreau and Rita Miller talked about the criteria she used for her recommendation.

Commissioner Goudreau made a motion to approve the Tax Administrator’s recommendation of $1,700. Commissioner Smith seconded the motion. Vote 5:0.

Rita Miller presented a solid waste fee request on 32 Lazy Branch Road. She explained that the property is only used for storage, electricity is still on, has spring water and would take a considerable amount of repairs to be livable. She explained that she recommends releasing the solid waste fee with the normal stipulations that if it becomes livable again the fee will be charged.

County Manager Don Adams and Rita Miller talked about ways the Tax Office finds out when people are living in a structure where the solid waste fees have been released.

Chair Cox talked about criteria in the past has been that the water is cut off and electricity is turned off.

Commissioner Smith and Rita Miller talked about a previous request that still had power because of using an electric fence box.

Rita Miller reiterated that it would take a considerable amount of work for repairs to be livable.

Chair Cox asked for a motion. No one spoke.

Rita Miller reminded everyone of the Board of Equalization and Review meeting on Thursday, April 18th at 5:30pm.

Clark Hunter, Blue Ridge Development Center Manager, presented the operational management agreement for the Blue Ridge Business Development Center (BDC). He highlighted the changes since the previous agreement; performance, use of premises, utilities, repairs and maintenance, insurance.

County Manager Don Adams talked about the term is for 5 years and this will be the third 5-year agreement. He reviewed the performance changes. He explained that Alleghany County owns the BDC van because it was obtained by the BDC for economic development purposes and the grant requirement of the County to own the van. He continued reviewing the proposed changes in the performance area and the repairs/maintenance responsibilities. He said that he will continue to put the agreement on the agenda for additional conversations.

Commissioner Smith and County Manager Don Adams talked about the differences between the last agreement and this one is being mainly in the performance section.

Commissioner Smith and Clark Hunter talked about his board has reviewed the agreement.

Clark Hunter updated the Board about recent economic development activities; high-speed internet installed at the BDC, new fiber link available for ACTV, remodeling in the ACTV portion, working with 3 new businesses, source of income is the rent from the leases, 85% occupancy rate with 12 businesses, today DMV is moving their office into the renovated technology center.

County Manager Don Adams talked about the current arrangement with DMV is the County supplies the power and phone. He said he thinks they are going to assume the phone bill. He stated that their goal is to be operational Wednesday at the BDC.

Commissioner Smith and County Manager Don Adams talked about the dates/times are the same.

Clark Hunter talked about the BDC’s events including the recent event this past Saturday, continuing to work with the Town on the Park expansion, continue partnerships. He continued talking about having an economic development strategy meeting last week and how well it went. He explained
he recently attended a 3-day conference in Raleigh with Advantage West and explained how it went. He said that our local economy is resilient and look forward to it increasing.

Commissioner Leys talked about her appreciation for being included in the BDC’s meeting. She further talked about there are lots of things happening and working in the background. She talked about the recent planning meeting and how well it went plus looking forward to the next meeting. She explained why the County is using space in a public building to house DMV because it is important in keeping them here.

Linda Hash, Soil and Water Director, came before the Board to present a revised Memorandum of Understanding between the local, state and federal conservation organizations. She explained it hasn’t been revised since 2007 and the reasons for the revisions including changes of which agencies cover conservation. She reviewed other changes in the agreement regarding personnel and fiscal management that follows how things have been occurring and to get it in writing.

County Manager Don Adams talked about taking action at the next meeting because it is time sensitive. He said after reading the previous agreement there are no real changes. He stated that one of the key things is the section regarding Review / Modification / Termination. He read that section. He said that he will put this on the next agenda.

Jim Heitzenrater, CEO Alleghany Memorial Hospital, talked about how the County money was spent in the last quarter. He reviewed how they are proposing to spend the money for the upcoming quarter. He announced the additional clinics; Duke Life Point with four specialties—OBGYN, ENT, urology, general surgery. He explained that these are all start-up clinics. He talked about three other clinics with Wake Forest that they are working on; cardiology, expansion of Elkin’s oncology, urology.

Commissioner Leys and Jim Heitzenrater talked about the estimated timeline for the clinics to be open. He explained they are still working on the required credentials and contracts plus explained the credential process. They discussed how quickly they expect a profit depends on how quickly they get patients. They talked about not using additional staff in the beginning because of having staff available on call but they hope to add staff because of the need.

Brett Liverman, CFO Alleghany Memorial Hospital, explained why they need the money rather than how it was spent. He reviewed the summary of uncompensated care broken out by the area markets including from July 1 until March 31 they have written off over $1,100,000. He explained what portion of that was Alleghany County zip codes. He talked about the cost to charge ratio and the estimated cost of uncompensated care. He explained that they have a slight operating loss and if not for bad debt they would have had a profit.

Chair Cox and Brett Liverman talked about people losing insurance or have higher deductibles and how the healthcare act will impact them.

County Manager Don Adams used an example of someone walking in the ER with a broken arm and the Hospital gaining some income. Brett Liverman answered it depends. The County Manager continued with the example. Brett Liverman talked about people not being able to meet their deductible could impact them but agreed there could be some cash flow.

Brett Liverman talked about since March 1 having a 2% cut on Medicare plus not getting paid costs on Medicare because of the sequester.

Commissioner Leys and Brett Liverman talked about their debt service including the caveats placed on the Hospital about the bank says they must have 35 days of cash on hand by September 30 and they are on track to meet that because they currently have 24 days. They discussed how that is calculated.

Chair Cox and Brett Liverman talked about that is up considerable since last year.

John Blevins, Social Services Director, presented Social Services’ annual report. He handed out copies of his report to the Board. He thanked his staff for all of their hard work. He reviewed the highlights of the report starting with the total appropriations by service area and funding source for 2012/13. He talked about April is Child Abuse Prevention Month and activities occurring this month. He continued presenting his annual report including statistics for child protective services, foster care, adoption assistance, amount of telephone calls, number of citizens served, Medicaid, application monitoring review, food/nutrition services, youth employment certificates, child support services, child care funding, crisis intervention program, low income energy assistance program. He talked about the upcoming year’s challenges including the Social Services Director is responsible for unclaimed bodies. He explained that we currently contract with Ashe County because we don’t have a morgue. He reviewed the costs associated with unclaimed bodies. He stated that we average about two per year. He talked about Medicaid transportation and no decision has been made in regards to the State may go
with a brokerage system which could have a tremendous impact on Alleghany in Motion. He reviewed the amount of Medicaid transportation they did this past year. He talked about the upcoming implementation of NC FAST elements. He explained the e-pass system and the universal worker system. He used an example of someone wanting food/nutrition and Medicaid being able to go to one worker rather than multiple people. He talked about getting a document managing system at no costs to us, at this time. He described its benefits. He talked about the need to increase their internet speed because everything is going over the internet. He talked about funding for the upcoming year including the SSBG funding cut of $24,000 and child care cut of $38,000. He explained that most things will not be touched by the sequester with the exception of potential additional child care funding, crisis fuel assistance and low income fuel assistance.

Randy Blankenship, Chief Building Inspector, presented the annual report for the Building Inspections department. He said he wanted to personally thank each Commissioner for taking time out of their personal life to do this. He reviewed his annual report from July 2012 to March 2013 including the number of permits, revenues are slightly up, number of customers daily, daily calls, number of documented complaints. He said there is a lot of work done that isn’t included in the annual report like they work with Operation Inasmuch, Blue Ridge Electric and the Town of Sparta. He talked about having the first fire district established in the Town of Sparta in order to know what standards people have to build to in the Town limits.

Chair Cox and Randy Blankenship talked about they are spending a lot of time at the Wellness Center.

Chair Cox declared a brief recess at 11:20am.

County Manager Don Adams presented the March 2013 Monthly Performance Status Report for the Scattered Site Program. He explained that the project is still behind schedule as Michelle Ball explained last month and three homes went out to bid in March, contracts to be signed in April with work starting in May, which will get the project back on schedule.

County Manager Don Adams presented a letter from Council on Aging’s Karon Edwards about the Home and Community Block Grant requesting that Alleghany Council on Aging be the Lead Agency for the Grant and approve the advisory board as listed in the letter. He reminded everyone that these are federal monies and the county monies are used to match those dollars.

Commissioner Goudreau made a motion to approve Council on Aging to be the Lead Agency for the Home and Community Care Block Grant. Commissioner Smith seconded the motion. Vote 5:0.

County Manager Don Adams explained the board prioritizes where the money is spent.

Commissioner Goudreau made a motion to approve the members on the Grant’s advisory board. Commissioner Davis seconded the motion. Vote 5:0.

County Manager Don Adams explained that he had a Commissioner call to ask the County Attorney to issue an opinion about open meetings law regarding non-profits. He explained that this is primarily dealing with the Hospital because people think the Hospital is violating State law in regards to how they hold their meetings. He further explained that people think the Hospital and other non-profits, such as the BDC, are obligated to have open meetings similar to the Commissioners and other publicly elected boards. He said the Commissioners have a copy from David Lawrence’s book, Open Meetings, talking about nonprofits.

County Attorney Donna Shumate explained that this is directly from David Lawrence’s book titled Open Meetings as published by the School of Government. She said the general rule is if the only connection to a nonprofit by the local government is funding then the nonprofit isn’t a public body. She read portions of the book including if the hospital is owned by the county and the county appoints the majority of the members to the board, which isn’t the case. She continued reading about the second reason is if the county has general obligation or revenue bonds issued on behalf of the hospital, which also is not the situation. She continued reading the third reason is if the hospital was owned by a public entity that has been sold to a nonprofit corporation, which also doesn’t apply. She said that Alleghany Memorial Hospital is not one of the hospitals that is subject to the open meetings law.

Chair Cox said he is glad to hear this because he has been approached.

Commissioner Goudreau said he asked for it to be on the agenda, and for the public’s knowledge Alleghany Memorial Hospital does not have to comply with the open meetings law.

County Manager Don Adams talked about the job descriptions changes are from starting our audit process. He reviewed the changes in the Assistant/Deputy Finance Officer and Finance Accounting Tech/Deputy Finance Officer’s job description being the word deputy added because the
auditor is saying that it must state deputy finance officer in order to sign purchase orders and checks plus adding a line on the Accounting Tech’s about serves as the deputy finance officer for signatory purposes only. He reviewed the current rules of who can sign checks and purchase orders and the processes. He said there are no grade changes.

Commissioner Leys made a motion to approve the Assistant/Deputy Finance Officer’s job description. Commissioner Davis seconded the motion. Vote 5:0.

Commissioner Goudreau made a motion to approve the Finance Accounting Tech IV/Deputy Finance Officer’s job description. Commissioner Leys seconded the motion. Vote 5:0.

County Manager Don Adams presented budget amendment General Fund #10 in the amount of $14,000. He read a letter from Sheriff Edwards that this is for bulldozer and excavator work done in July 2012 in Carroll County, Virginia that was necessary due to a murder that was committed in Alleghany County and the victim was recovered from a well in Carroll County. He explained that the invoice is $21,000 and the North Carolina SBI has paid $7,000. He reviewed the revenues on the budget amendment of boarding of prisoners. He explained that we have had Alexander County prisoners this year until March, which was anticipated. He said that there will be another budget amendment regarding food for the prisoners coming before the Board closer to the end of the year. He explained that there are enough additional revenues to cover these expenses.

Chair Cox and the County Manager talked about Carroll County contributed manpower is what the County Manager’s understanding is.

Commissioner Smith and the County Manager talked about the victim was recovered.

Commissioner Smith made a motion to approve budget amendment General Fund #10 in the amount of $14,000. Commissioner Leys seconded the motion.

Chair Cox asked if this is the County Manager’s recommendation. The County Manager answered yes based on the information from the Sheriff.

The Board voted on motion on the floor. Vote 5:0.

County Manager Don Adams reviewed information regarding personnel in the Sheriff’s Department and in the Jail including having an open Deputy position that is a grade 62, $25,120.21 and then an open Jailer’s position that is a grade 60, $22,784.85.

Commissioner Goudreau made a motion to fill the Deputy position. Commissioner Davis seconded the motion. Vote 5:0.

Commissioner Goudreau made a motion to fill the Jailer position. Commissioner Smith seconded the motion. Vote 5:0.

County Manager Don Adams presented information about Qualified School Construction Bonds (QSCB) and explained these funds were used for the renovations at Glade Creek School. He reviewed the QSCB project ordinance in the amount of $3,362,150, QSCB project fund amendment in the amount of $418,230 for additional construction and administrative costs. He explained the County gets reimbursed the interest payment amount and the Schools pay the principal amount. He further explained that the second loan does not impact the County. He reviewed the QSCB Fund Ordinance Amendment that is accurately reflecting the interest at $8,057 and the sales tax reimbursement on the project to offset the interest that wasn’t realized in the amount of $14,508. He explained the sales tax and how the sales tax reimbursement has gone into the General Fund for this project, which is $60,000-$70,000. He said that this is not increasing the budget or providing additional money for the schools to spend. He reviewed budget amendment General Fund #11 in the amount of $14,508 for the sales tax reimbursement transfer.

Commissioner Leys and the County Manager talked about the sales tax comes to the County and is placed in a liability account.

Commissioner Leys made a motion to approve budget amendment General Fund #11 in the amount of $14,508. Commissioner Smith seconded the motion. Vote 5:0.

Commissioner Smith made a motion to approve the QSCB Fund Ordinance Amendment. Commissioner Davis seconded the motion. Vote 5:0.

County Manager Don Adams presented budget amendment General Fund #12 in the amount of $587 for additional funds for foreclosure fees in the tax office. He explained that the fees are recouped in the foreclosure process.
Commissioner Goudreau made a motion to approve budget amendment General Fund #12 in the amount of $587. Commissioner Davis seconded the motion. Vote 5:0.

County Manager Don Adams talked about at the last meeting he presented information regarding the Daymark building and Social Services. He briefly reviewed those comments. He stated that this discussion is not voting on a lease. He explained that he is requesting the Board to provide direction if the Board is interested in moving Social Services to the Daymark building. He stated that Social Services remain where they are the leases will come back before the Board. He explained that in order to enter into a lease agreement for more than a year the County must put a notice in the newspaper for 10 days that the County has no use for the property.

Commissioner Leys said it appears to her the most efficient use of county money is for Social Services to stay where they are. She asked John Blevins about the NC FAST program and how the concept of having computer stations available for clients fits into the current location. John Blevins explained the changes he has discussed with Bill Blevins which will allow a place for a couple of computers for public access. She asked about the timeline for renovations. He explained that Bill Blevins said he would start on it quickly rather than waiting until the lease was renewed. He talked about how Bill Blevins is a good landlord.

Commissioner Leys made a motion to keep Social Services at their current location and pursue finalizing lease agreements with Daymark and Bill Blevins. Commissioner Goudreau seconded the motion. Vote 5:0.

County Manager Don Adams talked about the budget requests were due last week and is with the Finance Officer. He reminded everyone about the budget schedule. He reviewed the General Fund budget summary for the current amended budget is $14,265,149 and the requested 2013/14 budget is $15,689,807, breakdown of special appropriations amended budget for 2012/13 is $1,843,479 and 2013/14 requested budget is $1,808,553, breakdown of capital/capital improvements, breakdown of personnel requests. He said that these costs are included in the recommendations and once he starts on the budget his personnel recommendations will be more across the board.

Chair Cox encouraged each Commissioner to have a good honest conversation with the County Manager as he is putting together his budget recommendations.

The County Manager agreed, and said he welcomes that. He said he has never presented a budget based on one County Commissioner’s comments but if there are three Commissioners saying the same thing he will try to add it in his recommendations. He reviewed his timeline for working on the budget, and he is finalizing the budget the last two weeks in May.

Commissioner Leys and the County Manager talked about the details will be provided the first of June. County Manager Don Adams explained that 90-95% of the information the Commissioners already have and used examples.

Chair Cox talked about insurance. The County Manager said that is a huge issue, talked about the special-called meeting the last of this month about insurance. The County Manager explained what is built into this budget is the 27% increase, and he talked about other budget drivers. The County Manager talked about the budget timeline and ways to proceed.

County Manager Don Adams announced that the County has the final permit for the Piney Creek School septic system. He explained that the advertisement for bids will be in this week's newspaper and bids are due May 15 with a summary coming before the Commissioners on May 20.

Chair Cox opened the public comments' portion of the meeting and asked for public comments.

Dennis Smith said the last meeting was an eye opener. He explained the party leader that spoke before him was allowed to give reasons why she was asking the Board to act on her request, she wasn’t stopped or threatened to be ruled out of order. He further explained that he was not given the same opportunity because after one question he asked to the Chairman, he was stopped and threatened, the Chairman didn’t answer the question then the County Manager jumped in and tried to explain away the question. He said he was forced to shorten his remarks and go to the public comments where his questions will not be answered. He referred to public comments and things he learned about the thinking of the Chairman and certain people who wants to refine public comments. He talked about a person who spoke at last meeting was the County Attorney’s husband which he did not disclose nor that he has a relationship with the County Manager. He quoted Chris Walker from the last meeting and his interpretation of those comments. He said there is a simple solution if he don’t want to listen then don't. He explained that if one group feels like they have the right or power what one can or cannot say in a public forum history has shown it will come to an end. He explained the second interesting thing said by the County Attorney’s husband about the squeaky wheel club. He quoted similar comments were made
in February and March. He said that Gene Jones addressed those comments in March. He said he thought about the squeaky wheel and squeaky wheels get oiled so he asked where the oil comes from, the County Commissioners. He asked who gets oiled by the Commissioners. He asked who gets oiled by the Commissioners; Social Services Director, the Hospital, folks who took down New River Mental Health, folks who see themselves as the big wheels in the county, people who wanted public comments moved, the County Attorney’s husband. He further said it looks like the squeaky wheel club is those who take money from the county and then there are others who get favors from the Commissioners and the County Manager. He talked about he thinks the County Attorney’s husband wasn’t thinking about those squeaky wheels so he must assume he was referring to him. He said maybe he is an idiot for believing that God brought our country into existence, to acknowledge him and asked for guidance prior to the meetings, believing the Constitution should be followed and defended, believing that his generation will leave the country better. He continued talking about the County Attorney’s husband is free to say whatever he wants and it doesn’t matter what he calls him and it only matters to him what his heavenly father calls him. He continued quoting the County Attorney’s husband from the previous meeting. He asked the Commissioners since it is budget time why not shop around for a County Attorney since the County shops around for everything else; we might get a better deal. He said he learned some things at the last meeting including why the County Attorney uses her maiden name. He talked about reading a prayer in meetings and how it could be viewed by different people. He read a prayer offered by a Chairman of the County Commissioners that was offered in the beginning of a meeting.

Chair Cox asked for additional public comments. None were received. He closed the public comments’ portion of the meeting.

Being no further business, Commissioner Goudreau made a motion to adjourn at 12:31pm. Commissioner Davis seconded the motion. Vote 5:0.

Respectfully submitted, Attest:

Karen Evans             Larry Cox
Clerk to the Board      Chairman