



Alleghany County Building Inspection Department

348 South Main Street • Post Office Box 366 •
Sparta, North Carolina 28675
336-372-8974 • fax 336-372-5028 • *allinspect@skybest.com*

Permitting Instructions

1. You will need to apply for and receive approval from the Appalachian District Health Dept. They will help you with all your septic and wells needs. Their number is 336-372-8831.
2. If your project is over \$30,000 you will need to go to liensnc.com, set up an account, then you will need to appoint a lien agent. There are instructions on the website if you need assistance. You will need a valid credit card to go through this process. Print the page that says **DO NOT REMOVE, PRINT AND POST**. Without this paper you will not receive a permit from our office.
3. Fill out the application attached to your best knowledge.
4. If your structure is commercial, log or a modular you will need a full set of signed and sealed engineered plans that will be kept in the office.

Our office does not accept credit or debit cards we take cash or check only.

If you have any question you may contact us by the information above.

STATE OF NORTH CAROLINA

**OWNER EXEMPTION AFFIDAVIT
PURSUANT TO G.S. 87-14(a)(1)**

COUNTY OF _____

_____ Inspections Department

Address and Parcel Identification of Real Property Where Building is to be Constructed or Altered:

I, _____
(Print Full Name)

hereby claim an exemption from licensure under G.S. 87-1(b)(2) by initialing the relevant provision in paragraph 1 and initialing paragraphs 2-4 below and attesting to the following:

1. _____ I certify that I am the owner of the property set forth above on which this building is to be constructed or altered;

OR

_____ I am legally authorized to act on behalf of the firm or corporation which is constructing or altering this building on the property owned by the firm or corporation as set forth above (name of firm or corporation: _____);

2. _____ I will personally superintend and manage all aspects of the construction or alternation of the building and that duty will not be delegated to any person not duly licensed under the terms of Article 1 of Chapter 87 of the General Statutes of North Carolina;

3. _____ I will be personally present for all inspections required by the North Carolina State Building Code, unless the plans for the construction or alteration of the building were drawn and sealed by an architect licensed pursuant to Chapter 83A of the General Statutes of North Carolina;

4. _____ I understand that a copy of this AFFIDAVIT will be transmitted to the North Carolina Licensing Board for General Contractors for verification that I am validly entitled to claim an exemption under G.S. 87-1(b)(2) for the building construction or alteration specified herein. I further understand that, if the North Carolina Licensing Board for General Contractors determines that I was not entitled to claim this exemption, the building permit issued for the building construction or alteration specified herein shall be revoked pursuant to G.S. 153A-362 or G.S. 160A-422.

(Signature of Affiant)

Date

Sworn to (or affirmed) and Subscribed before me
this the ___ day of _____, 20__

Signature of Notary Public

Printed Name of Notary Public

My Commission Expires: _____ (Notary Stamp or Seal)

(NOTE: It is a Class F felony to willfully commit perjury in any affidavit taken pursuant to law—G.S. 14-209)

Alleghany County Inspection Department

*348 South Main St
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FAX: (888) 213-6611*

I do hereby certify that I will not employ more than three people during the construction of my house to which I am my own contractor. In the event that I hire more than three employees, I will furnish the Alleghany County Inspection Department with a copy of my Workmen's Compensation Insurance prior to the issuance of a building permit. If I hire Sub-Contractors and they have Workers' Compensation I will have the form from them stating so.

If I hire a licensed Electricians, Plumbers, and Mechanical Contractors, they will be responsible for calling in their own inspections.

I understand that by law I will have to occupy this residence for a period of twelve (12) months, before I would be eligible for selling this house.

Signature

Date

**Alleghany County Inspection Department
Building Application**

Last Name: _____ First Name: _____

Parcel Location: _____

Mailing Address: _____ City: _____ State: _____ Zip: _____

Phone #: _____ Parcel ID #: _____

Gated Community Yes ___ No ___ Gate Code _____ without code inspection will not be done

General Contractor _____ License # _____

Electrical Contractor _____ License# _____

Plumbing Contractor _____ License# _____

Mechanical Contractor _____ License# _____

Box For Office Use Only:

| | | |
|---|---|---|
| In Watershed: Y <input type="checkbox"/> N <input type="checkbox"/> | Subdivision Type: Res <input type="checkbox"/> Com <input type="checkbox"/> | In flood plain: Y <input type="checkbox"/> N <input type="checkbox"/> |
| Distance of stream: _____ | Stream Name: _____ | Near the Parkway: Y <input type="checkbox"/> N <input type="checkbox"/> |
| On Ridge Y <input type="checkbox"/> N <input type="checkbox"/> | Ridge Name _____ | Elevation _____ |

New ___ Addition ___ Remodeling ___ Garage/Carport ___ Deck ___ Roofing ___

Well Permit # _____ Health Department # _____ No. of Room _____

No. of Bedrooms _____ No. of Bathrooms _____ No. of Stories _____ Type of Heat _____

SqFt Heated _____ SqFt Unheated _____ Project Cost _____

Job Description: _____

I hereby certify that all information in the application is correct to the best of my knowledge and that all work shall comply with all the local, state and federal rules, regulations, ordinances and laws. I will notify the Alleghany County Building Inspections Department of any changes in the approved plans and specifications and contractor information for the project permitted herein. I understand the Alleghany County Building Inspections Department must receive payment of all permit fees within seven (7) days of date of application or permit will be void.

Applicant's Signature _____ Print Name _____

County Planner Approval _____ Date _____

Comments: _____

Inspector Approval: _____ Date _____

Alleghany County Inspection Department

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I _____, State that I will be doing the _____ Electrical,
_____ Mechanical, _____ Plumbing for:

Contractor/Owner Name: _____

Address of Job Site: _____

I hereby certify that all information in the application is correct to the best of my knowledge and that all work shall comply with all the local, state and federal rules, regulations, ordinances and laws.

If in the event that I should abandon this job for any reason I shall inform the Alleghany Inspection Department so they can remove my company name from the said permit.

Company Name: _____

Company Owner Signature: _____

Date: _____

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Company Name: _____

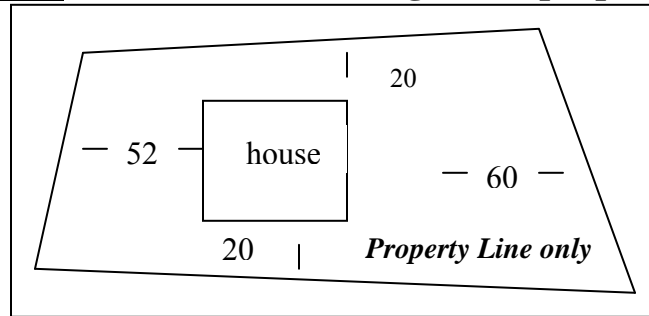
Company Owner Signature: _____

Date: _____

Alleghany County Inspection Department Site Plan

Name: _____ Date: _____

EXAMPLE: Only show estimated footage from property line to house



A large empty rectangular box for drawing the site plan.

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Erosion Control Plan Statement

Name: _____

- Will any land disturbing Activities occur in proximity (25 feet) to a lake or natural watercourse? Yes ___ No ___
- Will any land disturbing activities occur in proximity (25feet) to waters classified as trout waters? Yes ___ No ___
- Will the land disturbing activities comprise more than one acre? Yes ___ No ___

A Yes answer to any of the above questions indicates that an approved Erosion Control Plan is required prior to issuance of an Alleghany County Building Permit. North Carolina Department of Environment and Natural Resources Erosion Control Plan Number: _____

Applicant's Signature: _____ Date: _____

Print Name: _____