POSITION AVAILABLE

Public Works Director

Alleghany County is currently accepting applications for the Public Works Director. An employee in this class performs difficult duties and exercises direct administrative and management responsibilities for a wide variety of County programs including directing the activities of the County’s facility maintenance, solid waste collection and disposal, vehicle maintenance, and animal control programs. Work involves planning, organizing, managing and coordinating of all activities necessary in providing such programs in accordance with federal, state and local environmental laws and regulations. Work includes contract management; capital construction and repair project management; operating budget development and administration; regulatory reporting and compliance; and staff management. Employee must exercise considerable analytical judgment in the development of plans and projects and trouble-shooting various issues and repair needs. Employee must also exercise considerable tact and courtesy in frequent contact with County personnel, contractors, vendors, consultants, and the general public. Work is performed under the general direction of the County Manager and is evaluated through conferences and the analysis of program achievements. A complete job description is available upon request.

Education & Experience: Graduation from a community college with a degree in public administration, business administration, environmental technology, or related field, and considerable experience in a supervisory role of a public works or related program; or any equivalent combination of training and experience which provides the required knowledge, skills and abilities. Contractor’s license in relevant trades and SWANA certification a plus. Must have a valid driver’s license. Successful candidate will be subject to pre-employment drug testing, criminal background check and DMV driving record check. Will also be subject to random drug and alcohol testing for duration of employment.

Starting salary is $43,385. Following a 6-month successful probationary period, salary will be $45,554. Full time benefits include county provided health and life insurance, holiday, sick and vacation pay plus retirement participation in the NC Local Government Retirement System.

Applications will be accepted until Friday, July 17, 2020 at 5 PM in the Alleghany County Human Resources Office. Applications are available through the Alleghany County HR Office, Administration Building, LL50, 348 South Main Street, Sparta, North Carolina 28675, NCWorks online, or at www.alleghanycounty-nc.gov. Alleghany County is an EOE.